Document Header Information

Document Type:

Vch

TAA05TCN

Travel Authorization Number; TA Date:

05/07/18

Organization: Purpose:

EPAR05ORA 2-INFORMATIONAL MEETING

Type Code;

TEMPORARY DUTY

Document Name:

VCH183690-1 Washington DC

Trip Name: Currency: Current Status:

USD

PAID

Document Detail: 加州 海岸海

Headquarters Meeting

Traveler Profile

Name:

STEPP, CATHY Lynn

TID:

02335478

Organization:

EPAR05ORA

Duty Station:

Card: EMAIL:

CARDHOLDER EXEMPT STEPP.CATHY@EPA.GOV Office Address:

77 West Jackson Blvd,
Chicago, IL 60404

Office Phone;

816-663-0752

Document Information

Trip Number: 1

Purpose:

Itinerary Locations

Itinerary Location 05/03/18 WASHINGTON, DC

Per Diem Rates

253.00/69.00

Document Totals

Total Expenses:

Reimbursable Expenses: Non-Reimbursable Expenses:

Advance Applied: Not to Traveler:

Net to Government: Pay to Charge Card: 1,075.08

1,075.08

00.00

103.50 .00

971.58

Document Totals by Expense Category

Expense Category	Cost	Adva
Com: Carrier	_35.7,70	.00
Hotel Tax	52.24	1.00%
Lodging-PerDiem	353.00	.00
M&IE-PerDiem	103.50	(0.00
Misc Expense	179.14	.00:
Transaction Fees	29.50	00
Total Expenses:	1,075.08	.00

Trip 1 Details

Reservations Summary

Reservation Type COMM-CARR COMM-CARR

Vendor American Airlines Ticket# 1004118769 1004118769

Cost 323,40

LODGE

American Airlines Marriott

1004118769

Washington, DC,DC

.00 353.00

Trip Itinerary

From: ORD-Chicago, IL (USA) (OHare Apt) TO: DCA-Washington, DC (USA) (National Apt)

Air

Wednesday May 02, 2018

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 02 American Airlines 1079

Chicago, IL (USA) (OHare Apt) 05/02/2018 1:30PM

Confirmation Number: OCIVPE

Duration: 1 Hour 57 Minutes Nonstop

Washington, DC (USA) (National Apt) 05/02/2018 4:27PM

Flight Information Distance 610 miles No Sent Assigned

Emissions 237.9 lbs of CO2 Cost 323.40 USD

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 02 American Airlines 1079

Chicago, IL (USA) (OHare Apt) 05/02/2018 1:30PM

Confirmation Number: OCIVPE

Duration: 1 Hour 57 Minutes Nonstop

Washington, DC (USA) (National Apt) 05/02/2018 4:27PM

Flight Information Distance 610 miles No Seat Assigned

Emissions 237.9 lbs of CO2 Cost 323.40 USD

Hotel

Marriott

1331 Pennsylvania Ave NW Washington, DC DC 20004 202-393-2000

May 02 Checking in: 05/02/2018

Checking out: 05/03/2018 Total Rate: 353.00 USD

Marriott -

1331 Pennsylvania Ave NW Washington, DC DC 20004 202-393-2000

May 02 Checking in: 05/02/2018

Checking out: 05/03/2018 Total Rate: 353.00 USD

Air

Thursday May 03, 2018

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 03 American Airlines 1079

Washington, DC (USA) (National Apt) 05/03/2018 5:30PM

Confirmation Number: OCIVPE

Duration: 2 Hours 36 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/03/2018 7:06PM

Flight Information
Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 03 American Airlines 1079

Washington, DC (USA) (National Apt) 05/03/2018 5:30PM

Confirmation Number: OCIVPE

05/07/2018TDY Voucher Fee

Duration: 2 Hours 36 Minutes Nonstop

Transaction Fees 14.75 GOVCC

Chicago, IL (USA) (OHare Apt) 05/03/2018 7:06PM

Flight Information
Distance 610 miles

Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

Expenses

inapenses 1			
Trip#: 1	Total Non-Per D	iem 618.58Total Per Diem	456.50
	Expenses:	Expenses:	
Date Description	Category	Cost Pay Method	Per
		0.00	Diem
05/01/2018Travel Fee	Com. Carrier	= 34.30 GOVCC - ¹	
Comment: LB ATRS Domestic w-Air-Rail			
03/02/2018Airline Flight	Com Carrier	323.40GOVCC	
05/02/2018Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	52,24 GOVCC	
05/02/2018Lodging	Lodging-PerDien	353.00GOVCC	
Comment: Conf Num: 95636604 Cmt: 405.24 USD CXL FEE PER ROOM			
CANCELLATION PERMITTED UP TO 3DAYS BEFORE ARRIVAL			
05/02/2018M&IE	M&IE-PerDiem	51.75 PERSONAL	
05/02/2018Trans - Airport/Hotel	Misc Expense	. 42.57 GOVCC	
05/02/2018Trans - Office/Residence	Misc Expense	25.00 GOVCC	
05/03/2018M&IE	M&IE-PerDiem	51.75 PERSONAL	*
05/03/2018Trans:- Airport/Hotel	Misc Expense	86.57 GOVCC	
05/03/2018Trans - Office/Residence	Misc Expense	25.00 GOVCC	TELE- CONFIDENT

05/24/2018TDY Voucher Fee	Transaction Fees	14.75 GOVCC
Per Diem Allowances		
\$ bearings from the second and the second se	Straight (BBF) - Fer Company of the All All And All And All And All And All And	456.50
Trip#: 1 Total Per Diem Allowances:		
Date Rate Ldg Cost	dg Allowed M&IE Cost M&IE A	llowed B L D. Conf%
Control of the contro	51.75	MENTAL TO THE STATE OF THE STAT
	51.75	
		er en
	and result of the profite and Application of the continued and the	
Payment Detail Information	er erek erek erek erek erek erek erek e	
Organization Label Accounting S		Payment Method Amount
	19.B.05A.000ME8.ME050500.	GOVCC 971.58 PERSONAL 103.50
EPAR05ORA 18 ZZZME9B AAT 201820	19.B 05A 000ME8.ME050500.	PERSONAL 103.3V
Totals by Label	- And - Victoria Division and Company of the Compan	
EPAROSORA 18 ZZZME9B Total AAT 201820	19.B.05A.000ME8.ME050500.	1,075.08
Totals by Payment Method		
		GOVCC Total 971.58
and the action of the contract		PERSONAL Total 103.50
•		
0.000 Television 1		
Document History 06/27/2018 Vch: VCH183690-1		
Copyright 1989-2009 Concur Government Edition: C		
STATUS DATE	TIME SIGNATURE NAME	REASON
CREATED 05/24/2018	8:38AMEST MARSHALL, MARJOR	
PREPARED	8:41AMEST MARSHALL MARJOR 8:56AMEST MARSHALL, MARJOR	
PREPARED 05/24/2018 SIGNED 05/24/2018	8:56AMEST MARSHALL, MARJOR 9:23AMEST STEPP, CATHY Lynn	
REVIEWED 05/25/2018	7:27AMEST MARSHALL, MARJOR	200 miles (190 miles (
AUTHORIZED 05/25/2018	7:30AMEST NEWTON, CHERYLL	AL 1200 P. A. 1200 P. A. 1200 P. A. 1200 P.
VOUCHER APPROVED 05/30/2018	12:36PMEST MARTINI, SARAH J	
PENDING 05/30/2018	12:37PMEST SYSUTILITY	
OFFSETTING OBLIGATED 05/30/2018	1:44PMEST One, EAL User 1:44PMEST One EAL User	
PENDING 05/30/2018 PAID 05/31/2018	1:44PMEST One, EAI User 2:44AMEST One, EAI User	
I certify that the electronic signatures listed above a	e vangang og inc Rosensko skriverska skriverske en skriverske	
SIGNED DATE	接收 公理的 医抗性萎缩的现在分词 医克雷斯氏虫虫属的	on a contract the contract of
	and the second s	
Document Signatures		
Document Signatures Traveler/Preparet Name:		
Traveler/Preparer Name:		
Traveler/Preparcr Name: Traveler/Preparer. Signature:		
Traveler/Preparer Name: Traveler/Preparer Signature: Date:		
Traveler/Preparcr Name: Traveler/Preparer. Signature:		
Traveler/Preparer Name: Traveler/Preparer Signature: Date: Approver Name		

•		•				•
			-			
			-			
	•					
			÷			
	·					
	•					
•		•				
	·					
	•		4			
		•				
					·	·
						•
	•					
		•		•		

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click here

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's Global Privacy Policy.

Printer Friendly

licket Receipt

Total Amount: 357.70 USD

This ticket information applies to the following trip(s):

American Airlines Flight 1079 from Chicago IL to Washington DC on May 02 American Airlines Flight 1079 from Washington DC to Chicago IL on May 03

ElectronicTicket Number: 0017186740933

Invoice Number: 000199339 Ticket Amount: 323.40 USD

Form of Payment: CA******(b)(6)

Service Fee Number: 8900721660045 Service Fee Amount: 34.30 USD Form of Payment: CA*******************(b)(6)

Travel Sur	nmary – Ag	ency Record Locator LV	9Z7Y		
Traveler	1				
STEPP/CATI	HYL		1.8		. 3
Reference i	number by tr	aveler: TAA05TCN	e e e e e e e e e e e e e e e e e e e		
	76				
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
05/02/2018	ORD-DCA	AA 1079	Confirmed	01:30 PM/04:27 PM	Economy / N
05/02/2018	WAS	Jw Marriott Washington DC	Confirmed	05/02-05/03	:
05/03/2018	DCA-ORD	AA 1079	Confirmed	05:30 PM/07:06 PM	Economy / G

	Flight AA1079 Economy	Online check-ii
Depart:	O'Hare International, Terminal 3	,
	Chicago, Illinois, United States	
	01:30 PM Wednesday, May 2 2018	
Arrive:	Ronald Reagan National, Terminal C	
	Washington, District of Columbia, United States	
	04:27 PM Wednesday, May 2 2018	
Duration:	1 hour(s) and 57 minute(s) Non-stop	
Status:	Confirmed - American Airlines Record Locator: OCTVPE	
Meal:	Food For Purchase	
Equipment:	Boeing 737-800 Passenger	
Seat:	Assigned at Check-in	
Distance:	610 miles / 981.49 kilometers	
CO2 Emissions:	268.4 lbs/122 kgs	
Remarks:	SEAT ASSIGNMENT RESTRICTED TO AIRPORT/ONLINE CHECK-IN.	**************************************
	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE	
	CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.	
	PLEASE CHECK/WWW.AA.COM	•
	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED	

The second secon	
HOTEL - Wednesda	y, May 2 2018 Addite Calendar Need Help?
Jw Marriott Washingt	on DC
Address:	1331 Pennsylvania Ave NW
	Washington, DC 20004
1 .	<u>United States</u>
Tel:	<u>+1 (202) 393-2000</u>
Fax:	+1 (202) 626-6991
Check In/Check Out:	Wednesday, May 2 2018 - Thursday, May 3 2018
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 353.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	95636604
Frequent Guest ID:	XXXX28111
Cancellation Policy:	Cancel 3 days prior to arrival local hotel time to avoid any charges.
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CREDIT CARD REQUIRED AT CHECK IN .

.

American Airlines I	Flight AA1079 Economy	25.04		4 18 34	Online ct	<u>jeck-i</u>
Depart:	Ronald Reagan National, Terminal C				÷	
· · ·	Washington, District of Columbia, United States					
	05:30 PM Thursday, May 3:2018					
Arrive:	O'Hare International, Terminal 3					
	Chicago, Illinois, United States				14.	
	07:06 PM Thursday, May 3 2018					
Duration:	2 hour(s) and 36 minute(s) Non-stop			7		
Status:	Confirmed - American Airlines Record Locator: OC	IVPE				
Meal:	Food For Purchase			,		
Equipment:	Boeing 737-800 Passenger					
Seat:	27B (Non smoking) Confirmed					14.
Distance:	610 miles / 981.49 kilometers					
CO2 Emissions:	268.4 lbs/122 kgs					
Remarks:	NO AISLE OR WINDOW SEATS AVAILABLE.					
	A CENTER SEAT HAS BEEN ASSIGNED.					
:	WEWILL CONTINUE TO MONITOR UNTIL DEPARTUR	Æ.				
la constant de la con	NO FREQUENT FLYER IN YOUR PROFILE FOR CAR		D			

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-866-964-1346 FOR OUTSIDE THE US CALL COLLECT 770-829-2609 FOR THE HEARING IMPAIRED-PLEASE DIAL 711 TO ACCESS RELAY SERVICE-PROVIDE PHONE NUMBER OF 1-866-964-1346 TO ACCESS TRAVEL DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAMICPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE. PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCYS BUSINESS RULES BUT NOLESS: THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS. CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL ELECTRONIC TICKET/S/WILL BE ISSUED FOR THIS TRIP CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL DESTINATION, FOR THE LATEST INFORMATION PLEASE CHECK WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

01May/01:11PM

Estimated trip to	otal			728.64 USE
Air	Car	Hotel	Rail	Other
323.40 USD		405.24 USD		
Fare details: Tic	keted			
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA1079 02May AA1079 03May	Total: USD 323,40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin. Email generated on 01May/6:11 PM UTC

To access historical itineraries/travel receipts click here.

BCD Travel acts only as an agent for the airlines, hotels, bus companies, railroads, tour operators, cruise lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services ("Suppliers"). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefis, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at Terms and Conditions.

2026266991

JW Marriott Washington DC

17:14:05

05-07-2018

JW MARRIOTT. WASHINGTON DC

GUEST FOLIO

JW MARRIOTT.

JW Marriott® Washington, DC - 1332 Pennsylvania Avenue NW, Washington, District of Columbia 20004 - 202.393.2000 - GUESTIFOMO

950 STEPP/CATHY ROOM NANAWE GK TYPE	353.00 DUPLI MATE DBSPAR 05/0 AMBRIVI	Trans IndiME	ACCT# 7558
ROCKI CLERC 555,1623.96 ROUT 540,120,1655	PAYMENT Tayment		**************************************
05/02 TELECOMN WFB DAY 05/02 TELEC TX WFB DAY 05/02 ROOM 950, 1 05/02 ROOMTX 950, 1 05/03 CCARD-MC MCXXXXXXXXXXXXXX(D)(6)	.00 .00 353.00 52.24	405.24	ENGVERUE

.00



This statement is your only receipt. You have agreed to pay in cash or by approved pendinal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credit cold minimum opposite any predit card entry in the reference column above will be charged to the credit card number at forth above. (The credit card company will bill by the inval manner). If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any ungaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, this destruction of collection, including another services for the 66.435.7637.

	•					
					•	
,						
				-		
•				d.		
			•			
;	•					
			•			
·					,	
	•					
						1
						-
		•		-		
						* .
•						
•					•	
	•				- -	
·	•					
					•	
					•	
					•	
•						
	·					
	•					
					•	
						,
		-				
•		′.			-	
				•		
•						
					*	

Marshall, Marjorie

From:

Stepp, Cathy

Sent

Thursday, May 03, 2018 3:37 PM

To:

Marshall, Marjorle

Subject:

Fwd: Your ride with Alexandra on May 2

Sent from my iPhone

Begin forwarded message:

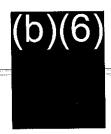
From: Lyft Ride Receipt <no-reply@lyftmail.com>

Date: May 2, 2018 at 11:32:06 PM EDT

To: stepp.cathy@epa.gov

Subject: Your ride with Alexandra on May 2





Thanks for riding with Alexandra!

May 2, 2018 at 11:34 AM

Ride Details

Since you updated your stop or destination, your fare reflects actual time and distance

Learn more

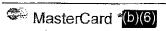
Base fare	\$1.70
53m 44s	\$10.75
18.81 mi	\$17.87
Service fee	\$1.60
Chicago City & Accessibility Fee	\$0.65

City of Chicago Airport, McCormick Place, Navy Pier Surcharge

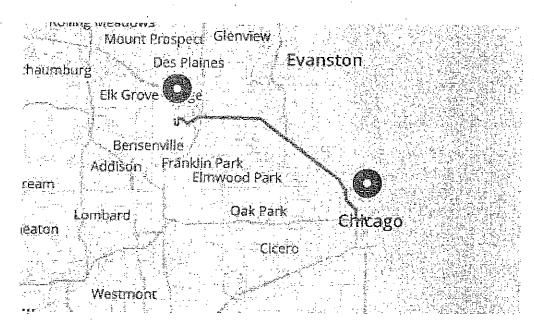
\$5.00

Tip

\$5.00



\$42.57



- Pickup 11:34 AM56 W Jackson Blvd, Chicago, IL
- Dropoff 12:27 PM
 Chicago O'Hare Int'l Airport, Chicago, IL

Trip Purpose: Dc trip for dra interviews

Expense Code: TRAVEL

Earn Free Rides

Get \$250 in credits for referring a Chicago driver if they apply using your link, and give 160 rides within 30 days. They'll get a \$250 cash bonus, too!





First 1,000 applicants per market for a limited time only. See terms.

Marshall, Marjorie

From:

Stepp, Cathy

Sent:

Thursday, May 03, 2018 3:10 PM

To:

Marshall, Marjorie

Subject:

Fwd: Receipt from UVC

Sent from my iPhone

Begin forwarded message:

From: UVC via Square < receipts@messaging.squareup.com>

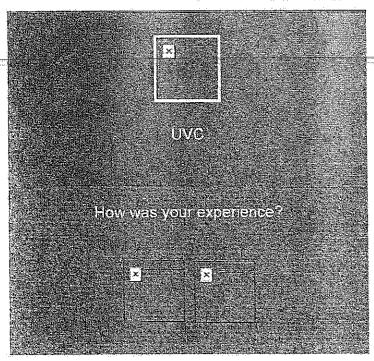
Date: May 3, 2018 at 3:34:38 PM EDT

To: <stepp.cathy@epa.gov>
Subject: Receipt from UVC
Reply-To: UVC via Square

<r mfzes43dkrxfiwlwlfbgkmrvejydgqkxknuu65sniy.rYUZ.GtPanOSIKbFo8e7s.71a04e25bca24</p>

ebe7d4361c28dfdb0beed59ec49@reply.squareup.com>

Square automatically sends receipts to the email address you used at any Square seller. Learn more



\$21.19

Custom Amount

(b)(6)

\$21.19

Total

\$21.19



UVC 2711 26th St NE Washington, DC 20018 240-479-5530

MasterCard (b)(6) (Chip)

2018
CATHY L STEPP

at 3:34

PM

#IscT

Auth
code:
000192

AID: A0000000041010 Signature Verified

© 2018 Square, Inc.

1455 Market Street, Suite 600 San Francisco, CA 94103

Mapbox O OpenStreetMap Improve this map

Square Privacy Policy · Not your receipt?

Marshall, Marjorie

From:

Stepp, Cathy

Sent:

Friday, May 04, 2018 9:21 AM

To:

Marshall, Marjorie

Subject:

Fwd: Your ride with Restitute on May 3

Sent from my iPhone

Begin forwarded message:

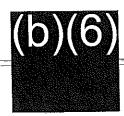
From: Lyft Ride Receipt <no-reply@lyftmail.com>

Date: May 3, 2018 at 9:34:52 PM CDT

To: stepp.cathy@epa.gov

Subject: Your ride with Restitute on May 3





Thanks for riding with Restituto!

May 3, 2018 at 8:14 PM

Ride Details

Lyft fare (33.96mi, 42m 44s)

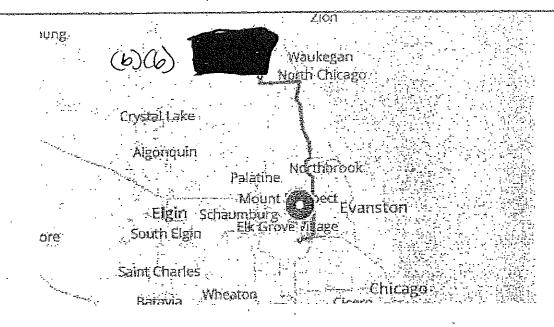
\$58.38

Tip

\$7.00

MasterCard *(b)(6)

\$65.38



- Pickup 8:14 PM Chicago O'Hare Int'l Airport, Chicago, IL
- Dropoff 8:57 PM

 IL., United States

Expense Code: TRIP TO DC

Earn Free Rides

Get \$250 in credits for referring a Chicago driver if they apply using your link, and give 165 rides within 30 days. They'll get a \$250 cash bonus, tool







First 1,000 applicants per market for a limited time only. See terms.

⊕ Tip driver

Q Find lost item

Request review

Pricing FAQ · Help Center

Document Header Information

Document Type: Vch Document Name: VCH183780-1

Travel Authorization Number, TAA05R4T Trip Name: Trip from Chicago to Grand Rapids

TA Date: 05/08/18 Currency: USD

Organization; EPAR05ORA Current Status: PAID

Purpose: 2-INFORMATIONAL MEETING Document Detail: Keynote speaker NACWA Great Lakes Regional Utility Forum

Type Code: TEMPORARY DUTY

Traveler Profile

Name: STEPP, CATHY Lynn TID: 02335478

Organization: EPAR05ORA Duty Station:

Card: CARDHOLDER EXEMPT Office Address: 77 West Jackson Blvd.
Chicago, IL 60404

EMAIL: STEPP CATHY@EPA GOV Office Phone: 816-663-0752

Document Information

Trip Number, 1

Purpose: Keynote speaker NACWA Great Lakes Regional Utility Forum

Itinerary Locations

From To Itinerary Location Purpose Per Diem Rates
05/07/18 05/07/18 GRAND RAPIDS, MI 2-INFORMATIONAL MEETING 113:00://59:00

Document Totals

Total Expenses: 519.76

Reimbursable Expenses 519.76

Non-Reimbursable Expenses: 00

Advance Applied: 00

Net to Trayeler: 00

Net to Government: 00

Pay to Charge Card: 519.76

Document Totals by Expense Category

 Expense Category
 Cost
 Advance Amount

 Com. Carrier
 251.66
 .00

 Misc Expense
 238.60
 .00

 Transaction Fees
 29.50
 .00

 Total Expenses
 519.76
 .00

Trip 1 Details

Reservations Summary

 Reservation Summary
 Vendor
 Ticket#
 Location
 Cost

 COMM-CARR
 American Airlines
 1004064853
 243.40

 COMM-CARR
 American Airlines
 1004064853
 00

Trip Itinerary

From: ORD-Chicago, IL (USA) (OHare Apt) TO: GRR-Grand Rapids, MI (USA)

Air

Monday May 07, 2018

ORD-Chicago, IL (USA) (O to GRR-Grand Rapids, MI (US

May 07 American Airlines 4004 Duration: Unknown Nonstop

Chicago, IL (USA) (OHare Apt) 05/07/2018 8:45AM

Confirmation Number: ILLIII

Grand Rapids, MI (USA) 05/07/2018 10:40AM

Flight Information Distance 136 miles No Seat Assigned

Emissions 53.0 lbs of CO2 Cost 243.40 USD

GRR-Grand Rapids, MI (US to ORD-Chicago, IL (USA) (O

May 07 American Airlines 3709

Grand Rapids, MI (USA) 05/07/2018 5:40PM

Confirmation Number: ILLIJI

Duration: Unknown Nonstop

Chicago, IL (USA) (OHare Apt) 05/07/2018 5:45PM

Flight Information Distance 136 miles No Seat Assigned

Emissions 53.0 lbs of CO2

Expenses

1	- provident of the party of the control of the control of the providence of the control of the first of the control of the con	"不一只是,""是一种特殊特殊的。"(1) (1) (1) (2) (2) (2) (2) (2) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4	 1. Asserting to the Control of Control of	CAT HARRIS SCHOOL THE THE THE TOTAL TO BE STATE.
Trip#: 1	Total Non-Per Diem Expenses;	519.76 Total Per	Diem Expenses:	.00
Date Description	Category	Cost Pay Meth	od	Per Diem
05/02/2018	Com Garrier	8.26 Ⅲ GOVCC		4.6.A.000 (maller con se
Comment: OTRS Domestic-Intl w-Air-Rail			-	
05/07/2018 Airliné Flight	Com Carrier	243:40 GOVCC		(40046895000dc)
05/07/2018 Trans - Airport/Hotel	Misc Expense	199 60 GOVCC		
05/07/2018 Trans Airport/Hotel	Misc Expense	39.00 GOVCC	200 - 1 1 4 4000 2 6 4 3 4 5 5 5 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6	
105/08/2018 TDY Voucher Fee	Transaction Fees	14.75 GOVCC	The state of the s	
05/23/2018 TDY Voucher Fee	Transaction Fees	14.75 GOVCC		
	70.			

Per Diem Allowances

URBERNIES INSTANTANTON OF THE STANDARD STANDARD

ĝ	MENNERSKERRERENAREN VICTOR DE 1841	1. "我们的现在分词,这一点的多			子に各種的的語彙を指揮を表すことがいい	[2] [1] [2] [2] [2] [2] [2] [2] [2] [2] [2] [2
ŝ	Trip#: L	Total Per Dien	n Allowances;			.00
Ę	Date Rate		Ldg Cost Ldg Allow	Cost M&IE Cost	M&IE Allowed	Strong 22 St
S S S S S S S S S S S S S S S S S S S	05/07/2018 113.0	00/ 59.00	0.00 0.00	0.00	0.00	

Payment Deta	il Information			
Organization	Label	Accounting String	Payment Method	Amount
EPAR05ORA	18 ZZZME9B	AAT.20182019.B.05A.000ME8.ME050500.	GOVCC	519.76
Totals by Labe	el			
EPAR05ORA	18 ZZZME9B Total	AAT.20182019,B.05A.000ME8.ME050500.		519.76
Totals by Payn	aent Method		•	
		•	GOVCC Total	510.76

			CT1123	

STATUS DATE TIME SIGNATURE NAME REASON	
	continuitant
CREATED 05/23/2018 2:06PMEST MARSHALL, MARJORIE Ann	
PREPARED 05/23/2018 2:07PMEST MARSHALL MARJORIE Am	i i i i i i i i i i i i i i i i i i i
PREPARED 05/24/2018 8:57AMEST MARSHALL, MARJORIE Ann	
SIGNED 05/24/2018 922AMEST STEPP CATHY Lynn	
REVIEWED 05/25/2018 7:29AMEST MARSHALL, MARJORIE Ann	
AUTHORIZED 05/25/2018 7/31AMEST NEWTON CHERYLL	ÁLCI.
VOUCHER APPROVED 05/30/2018 12:36PMEST MARTINI, SARAH J	
PENDING 05/30/2018 12:36PMEST SYSUTILITY	
OFFSETTING OBLIGATED 05/30/2018 1:44PMEST One, EAI User	
PENDING 05/30/2018 1:44PMEST One EAI User	
PAID 05/31/2018 2:43 AMEST One, EAI User	

I certify that the electronic signatures listed above are valid and on file

Document Signatures				na for in second	
Traveler/Preparer Name: Traveler/Preparer Signature: Date:			생생님 - 그네티		H.G.
Approver Name:					190
Date Samuel and Samuel Samuel	-	# 15 (14 (1)			•

	•	•				
				•		
					-	
		•				
					•	
	•					
·						
			·			
			·			
			·			
			·			
			·			
			·			
			·			
			·			
			·			
			·			

Traveler

Passenger Name: STEPP, CATHY L

e-Ticket Number:

0017186741002

Reservation Number:

LOVRXI

Ticket Issue Date: May 02, 2018

Remarks: TAA05R4T

Agency Details

Agency Information:

BCD GTS EPA 1055 Lenox Park Blvd Atlanta, GA 30319

Agency Phone:

404 841-6600** AF GTS EPA RES**

Usa

Flight - American Airlines (AA) - 4004 - May 07, 2018

Confirmation Number:

וננונו

Status:

Confirmed

Fare Basis: GCA:

Economy

Class Of Service:

Depart

O'Hare Intl Arpt (ORD)

Chicago 8:45 AM Arrive:

Gerald R Ford Intl Airport (GRR)

Grand Rapids 10:40 AM

Not Valid After: September 30, 2018

Carry-On:

2 Piece Plan

Bag 1 - NO FEE UPTO45LI/115LCM

Bag 2 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

0 Piece Plan

Bag 1 - 25.00 USD UPTO5018/23KG AND UPTO62U/158LCM

Bag 2 - 35.00 USD UPTO50LB/23KG AND UPTO62U/158LCM

Applies to: CHL~GRR

Flight - American Airlines (AA) - 3709 - May 07, 2018

Confirmation Number:

TLLIII

Status: Confirmed

Fare Basis:

Economy

Class Of Service:

YCA-

Depart:

Gerald R Ford Intl Airport (GRR)

Grand Rapids 5:40 PM

O'Hare Intl Arpt (ORD)

Arrive: Chicago

5:45 PM

Not Valid After: September 30, 2018

Carry-On:

2 Piece Plan

Bag 1 - NO FEE UPTO45U/115LCM

Bag 2 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

O Piece Plan

Bag 1 - 25.00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

Bag Z - 35.00 USD UPTOSOLB/23KG AND UPTO62LI/158LCM

Applies to: GRR - CHI

Fare information

Form Of Payment: CAXXXXXXXXXXXXX(b)(6)

Fare:

USD 200.00

Taxes and Carrier-imposed fees:

USD 15:00 US USD 28.40 XT

Total:

USD 243,40

Fare Calculation:

FC 7MAY CHI AA GRR 72.56AA CHI 127.44USD200.00END ZPORDGRR XT 11.20AY 8.20ZP 9.00XFORD4.5GRR4.5

Notes

Baggage discounts may apply based on frequent flyer status/online checkin/form of payment/military/etc.

IMPORTANT INFORMATION FOR TRAVELERS WITH ELECTRONIC TICKETS - PLEASE READ:

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments (the Warsaw Convention System), may apply to the entire journey, including any portion thereof within a country. For such passengers, the applicable treaty, including special contracts of carriage embodied in any applicable tariffs, governs and may limit the liability of the carrier. The carriage of certain hazardous materials, like aerosols, fireworks, and fiammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, where your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at http://www.iatatraveicenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred.

Marshall, Marjorie

From:

Stepp, Cathy

Sent

Monday, May 07, 2018 9:38 AM

To:

Marshall, Marjorie

Subject:

Fwd: Your ride with Napoleon on May 7

Sent from my iPhone

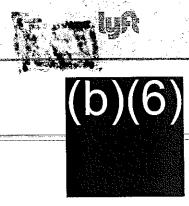
Begin forwarded message:

From: Lyft Ride Receipt <no-reply@lyftmail.com>

Date: May 7, 2018 at 9:17:18 AM EDT

To: stepp.cathy@epa.gov

Subject: Your ride with Napoleon on May 7



Thanks for riding with Napoleon!

May 7, 2018 at 6:16 AM

Ride Details

Since you updated your stop or destination, your fare reflects actual time and distance

Base fare	,		\$1.70
91m 43s	٠. ٠	<u>ئ</u>	\$18.34
34.41 mi	. •		\$32.69
Prime Time + 25%		,	\$13.18
Service fee			\$1.60

City of Chicago Airport, McCormick Place, Navy Pier Surcharge	\$5.00
Chicago City & Accessibility Fee	\$0.65
Tip	\$14.00



\$87.16

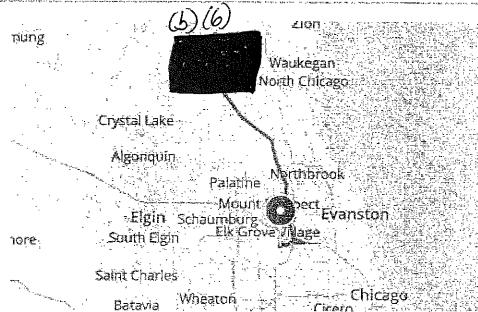
This ride and every ride are carbon neutral







Learn more



- Pickup 6:16 AM (b) (b) (b) (b) (b) (c) Dr,
- Dropoff 7:48 AM
 Chicago O'Hare Int'l Airport, Chicago, IL

Expense Code: TRIP TO gRAND RAPIDS

Marshall, Marjorie

From:

Stepp, Cathy

Sent:

Monday, May 07, 2018 3:32 PM

To:

Marshall, Marjorie

Subject:

Fwd: Receipt from RIVERWAY CAR SERVICE LLC

Trip to Grand Rapids to b keynote speaker NACWA.

Sent from my iPhone

Begin forwarded message:

From: RIVERWAY CAR SERVICE LLC via Square < receipts@messaging.squareup.com>

Date: May 7, 2018 at 2:48:38 PM EDT

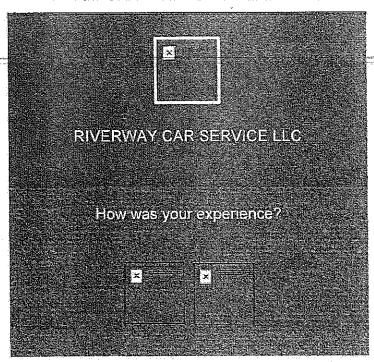
To: <stepp.cathy@epa.gov>

Subject: Receipt from RIVERWAY CAR SERVICE LLC Reply-To: RIVERWAY CAR SERVICE LLC via Square

<r mfzfontgince4z2hmjtecnd2ortu6sbui5tgc6kniv.rYUZ.jNmRQeXm54IzkE37.0a68ddbb65258</p>

4b3c6685cff43e2f2ba4cde79d4@reply.squareup.com>

Square automatically sends receipts to the email address you used at any Square seller. <u>Learn more</u>



\$48.00

Custom Amount

\$48.00

Total

\$48.00





MasterCard (b)(6) (Swipe)

May 7 2018

CATHY L STEPP

at 2:48

PM

#W6pC

Auth

code:

081460

© 2018 Square, Inc.

1455 Market Street, Suite 600 San Francisco, CA 94103

© Mapbox © OpenStreetMap Improve this map

Square Privacy Policy Not your receipt?

Manage preferences for digital receipts

Marshall, Marjorie

From:

Stepp, Cathy

Sent

Monday, May 07, 2018 8:40 PM

To:

Marshall, Marjorie

Subject:

Fwd: Your ride with Edward on May 7

Sent from my iPhone

Begin forwarded message:

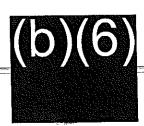
From: Lyft Ride Receipt <no-reply@lyftmail.com>

Date: May 7, 2018 at 6:42:37 PM CDT

To: stepp cathy@epa gov

Subject: Your ride with Edward on May 7





Thanks for riding with Edward!

May 7, 2018 at 5:47 PM

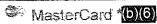
Ride Details

Lyft fare (36.24mi, 45m 1s)

\$54.50

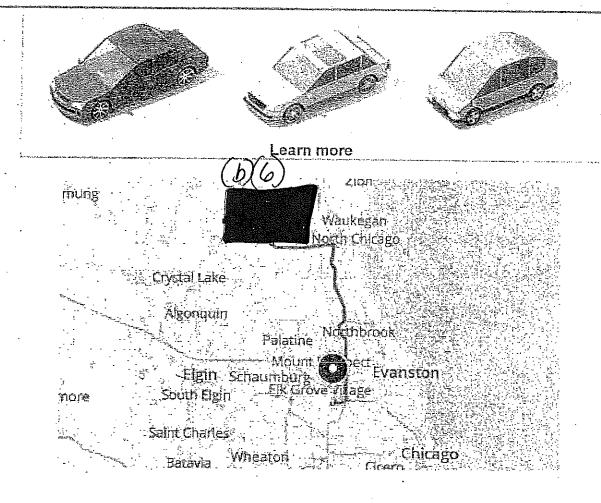
Tip

\$10.00



\$64.50

This ride and every ride are carbon neutral



- Pickup . 5:47 PM
 Chicago O'Hare Int'l Airport, Chicago, IL
- © Dropoff 6:32 PM (b)(b)
 (b)(6) Dr, IL

Expense Code: FROM AIRPORT FOR GRAND RAPIDS

Earn Free Rides

Get \$250 in credits for referring a Chicago driver if they apply using your link, and give 165 rides within 30 days. They'll get a \$250 cash bonus, too!







First 1,000 applicants per market for a Emited time only. See terms.

Document Header Information

Document Type:

Travel Authorization Number:

TA Date:

Organization:

Purpose: Type Code:

TAA05RQ9 05/25/18

Vch

EPAR05ORA

2-INFORMATIONAL MEETING

TEMPORARY DUTY

Document Name:

Trip Name:

Currency:

Current Status:

Document Detail:

VCH186427

Trip from Chicago to Washington

USD PAID

National Leadership Summitt

Traveler Profile

Name: Card:

EMAIL:

Organization:

STEPP, CATHY Lynn

EPAR05ORA

CARDHOLDER EXEMPT

Office Phone: STEPP CATHY@EPA.GOV

02335478

77 West Jackson Blvd.
Chicago, IL 60404

816-663-0752

Document Information

Trip Number: 1

Purpose:

National Leadership Summitt

Itinerary Locations

From 05/21/18 05/23/18

To Itinerary Location WASHINGTON, DC

TID:

Duty Station:

Office Address:

Per Diem Rates

253.00 / 69.00

Document Totals

Total Expenses: Reimbursable Expenses: Non-Reimbursable Expenses: Advance Applied: Net to Traveler: Net to Government:

Pay to Charge Card:

1.516.30 1,516.30

.00 .00 172.50

.00 1,343.80

Document Totals by Expense Category

Expense Category Com. Carrier		•		392.00		.00	
Hotel Tax		KAN LOOP		92.64		.00	
Lodging-PerDiem				626.00		.00	
M&IE-PerDiem			1 6 4	172.50	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	.00	9 t
Misc Expense				218.41		.00	
Transaction Fees	- PL 1			14.75		.00	
Total Expenses:				1,516.30		.00	

Trip 1 Details

Reservations Summary

Reservation Type COMM-CARR COMM-CARR LODGE

Vendor American Airlines United.

Doyle Collection

Ticket# 1004080882 1004080882

1004080882

Location

Washington, DC,DC

Cost 521.60 .00 626.00

Trip Itinerary

From: ORD-Chicago, IL (USA) (OHare Apt) TO: DCA-Washington, DC (USA) (National Apt)

Air

Monday May 21, 2018

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 21 American Airlines 2323

Chicago, IL (USA) (OHare Apt) 05/21/2018 6:20PM

Confirmation Number: OSHMAP

Duration: 2 Hours Nonstop

Washington, DC (USA) (National Apt) 05/21/2018 9:20PM

Flight Information Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

Cost 521.60 USD

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 21 American Airlines 2323

Chicago, IL (USA) (OHare Apt) 05/21/2018 6:20PM

Confirmation Number: OSHMAP

Duration: 2 Hours Nonstop

Washington, DC (USA) (National Apt) 05/21/2018 9:20PM

Flight Information Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

Cost 521.60 USD

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 21 American Airlines 2323

Chicago, IL (USA) (OHare Apt) 05/21/2018 6:20PM

Confirmation Number: OSHMAP

Duration: 2 Hours Nonston

Washington, DC (USA) (National Apt) 05/21/2018 9:20PM

Flight Information Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

Cost 521.60 USD

Hotel

Doyle Collection

1500 New Hampshire Ave NW Washington, DC DC 20036 202-483-6000

May 21 Checking in: 05/21/2018

Checking out: 05/23/2018 Total Rate: 626.00 USD

Doyle Collection

1500 New Hampshire Ave NW Washington, DC DC 20036 202-483-6000

May 21 Checking in: 05/21/2018

Checking out: 05/23/2018

Total Rate: 626.00 USD

Doyle Collection

1500 New Hampshire Ave NW Washington, DC DC 20036 202-483-6000

May 21 Checking in: 05/21/2018

Checking out: 05/23/2018

Total Rate: 626.00 USD

Air

Wednesday May 23, 2018

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 23 United 238

Duration: 2 Hours 16 Minutes Nonstop Washington, DC (USA) (National Apt) 05/23/2018 5:50PM Chicago, IL (USA) (OHare Apt) 05/23/2018 7:06PM

Confirmation Number: PF8DMP

Flight Information

Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 23 United 238

Washington, DC (USA) (National Apt) 05/23/2018 5:50PM

Confirmation Number: PF8DMP

Duration: 2 Hours 16 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/23/2018 7:06PM

Flight Information

Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 23 United 238

Washington, DC (USA) (National Apt) 05/23/2018 5:50PM

Confirmation Number: PF8DMP

Duration: 2 Hours 16 Minutes Nonstop

Chicago, JL (USA) (OHare Apt) 05/23/2018 7:06PM

Flight Information

Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

Expenses	The state of the s				进售 第二位
Trip#: 1		Total Non-Per Diem Expenses:	717.80	Total Per Diem Expenses:	798.50
La contraction of the second	Description	Category	Cost	Pay Method	Per Diem
	Travel Fee	Com. Carrier	34.30	GOVCC	-
	LB ATRS Domestic w-Air-Rail				
20.000	Airline Flight	Com, Carrier		GOVCC	
05/21/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax		GOVCC	
	Lodging	Lodging-PerDiem	313.00	GOVCC	. 1∰
Comment:	Conf Num: 621014304 Cmt;			ware district	20
05/21/2018	M&IE	M&IE-PerDiem	51.75	PERSONAL	*
05/21/2018	Trans - Airport/Hotel	Misc Expense	51.31	GOVCC	ing each after the
05/21/2018	Trans - Office/Residence	Misc Expense	25.00	GOVCC	
05/22/2018	Travel Fee	Com. Carrier	34.30	GOVCC	4 *a
Comment:	LB ATRS Domestic w-Air-Rail		*****	001100	- 1 NE
05/22/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	46.32	GOVCC	. The
05/22/2018	Lodging	Lodging-PerDiem	313.00	GOVCC	1
Comment:	Conf Num: 621014304 Cmt;	and the second s	20.00	PERSONAL	*
05/22/2018	M&IE	M&IE-PerDiem	69.00 18.27	GOVCC	
05/22/2018	Trans - Office/Residence	Misc Expense M&TE-PerDiem	51.75	PERSONAL	19 %
05/23/2018	M&IE	#186 (Carrier and Carrier and	98.83	GOVCC	-7-
05/23/2018	Trans - Airport/Hotel	Misc Expense Misc Expense	25.00	GOVCC	
05/23/2018	Trans - Office/Residence	Transaction Fees	14.75	GÖVCC	
05/25/2018	TDY Voucher Fee	Transaction Pees	74.14	40,400	
1					and the second
all controls					
Per Diem A	llowances		:		
Trip#: 1	Total Per Diem Allowances:	A Company of the Comp		798.50	
111ps, 1	Total Let Dicht titte amount	and the second of the first			i siya i
	the state of the state of the state of				
	na programa. La granda programa de Serva de Carta de La Carta de La Carta de Carta de Carta de Carta de Carta de Carta de C			&IE Allowed B L	D Conf%
Date	Rate Ldg Cost	Ldg Allowed M&IE Cost	CONTRACTOR OF THE PROPERTY OF	.75	ra Conin va
05/21/2018	253.00/69.00 313.00	313.00 51.75	7.7	2.75 2.00	.*
05/22/2018	253.00/ 69.00 313.00	313.00 69.00 0.00 51.75		2.00 1.75	
05/23/2018	253.00/ 69.00 0.00	0.00 51.75	31	12/3	<u> </u>

Payment Detail Information			
Organization Label EPAR05ORA 18 ZZZME9B EPAR05ORA 18 ZZZME9B	Accounting String AAT 20182019.B.05A.000ME8.ME050500. AAT 20182019.B.05A.000ME8.ME050500.	Payment Method GOVCC PERSONAL	Amount 1,343.80 172.50
Totals by Label EPAR05ORA 18 ZZZME9B Total	AAT 20182019 B.05A.000ME8 ME050500.		1,516.30
Totals by Payment Method			A 4 4 A
		GOVCC Total PERSONAL Total	1,343,80 172,50

Document History 06/27/2018 Vch: VCH186427

Copyright 1989-20	10 Concur Gov	ernment Edition: C	oncur Inc. STEPP	, CATHY Lynn. 02335478
	oz Comem Go.	ali di kandan Malaya bahasi yang bili di kabasak basa		SIGNATURE NAME
STATUS		DATE	 (a) (g) (g) (e) (g) (g) (g) (g) (g) (g) 	the appropriate and a property of the second
CREATED	4.	05/25/2018	9:25AMEST	MARSHALL, MARJORIE

CREATED	05/25/2018	9:25AMEST	MARSHALL, MARJORIE Ann
PREPARED	05/25/2018	9:43AMEST	MARSHALL, MARJORIE Ann
SIGNED	05/25/2018	10:01AMEST	STEPP, CATHY Lynn
REVIEWED	05/25/2018	10:08AMEST	MARSHALL, MARJORIE Ann
AUTHORIZED	05/25/2018	10:15AMEST	NEWTON, CHERYL L
VOUCHER APPROVED	05/31/2018	5:37AMEST	PENNINGTON, SHAUN
PENDING	05/31/2018	5:37AMEST	SYSUTILITY
OFFSETTING OBLIGATED	05/31/2018	6:43AMEST	One, EAI User
PENDING	05/31/2018	6;43AMEST	One, EAI User
PAID	05/31/2018	8:43AMEST	One, EAI User

I certify that the electronic signatures listed above are valid and on file

Traveler/Preparer Nam Traveler/Preparer Signa		n jaka ja	- -	- As			
Date:	•		_				•
Approver Name: Approver Signature:					<u></u>	5 F	
Date:		Section 1	_	in the second			8 7 W
					•		

•

Traveler

Passenger Name: STEPP, CATHY L

e-Ticket Number: 0017185926293

Reservation Number: XS9H10

Ticket Issue Date: April 20, 2018.

Remarks: TAA05RQ9

Agency Details

Agency Information: BCD GTS EPA

1055 Lenox Park Blvd Atlanta, GA 30319

Agency Phone: 404 841 6600

Flight - American Airlines (AA) - 2323 - May 21, 2018

Confirmation Number:

OSHMAP

Status: Confirmed Fare Basis: **GDGDCA**

Economy

Class Of Service:

Depart:

O'Hare Intl Arpt (ORD)

Arrive:

Ronald Reagan National Arpt (DCA)

Washington

9:20 PM

Not Valid After: September 30, 2018

Carry-On:

Chicago

6:20 PM

2 Piece Plan

Bag 1 - NO FEE UPTO45LI/115LCM

Bag 2 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

O Piece Plan

Bag 1 - 25.00 USD UPTO50LB/23KG AND UPTO62U/158LCM

Bag 2 - 35.00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: CHI WAS

Flight - American Airlines (AA) - 1433 - May 23, 2018

Confirmation Number:

OSHMAP

Status:

Confirmed Arrive: Fare Basis: **GDGDCA**

Class Of Service:

Ronald Reagan National Arpt (DCA)

Washington 7:15 PM

O'Hare Intl Arpt (ORD)

Chicago

Economy

Not Valid After: September 30, 2018

Carry-On:

2 Piece Plan

Bag 1 - NO FEE UPTO45LI/115LCM

Bag 2 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

O Piece Plan

Bag 1 - 25.00 USD UPTOSOLB/23KG AND UPTO62U/158LCM

Bag 2 - 35.00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: WAS - CHI

Fare Information

Fare

USD 342.32

Taxes and Carrier-imposed fees:

USD 25.68 US USD 28.40 XT

Total:

USD 396.40

Endorsement Information: DCA ONLY

Fare Calculation:

FC 21MAY CHI AA WAS 171.16AA CHI 171.16USD342.32END ZPORDDCA XT 11.20AY 8.20ZP 9.00XFORD4.5DCA4.5

Notes

Baggage discounts may apply based on frequent fiver status/online checkin/form of payment/military/etc.

IMPORTANT INFORMATION FOR TRAVELERS WITH ELECTRONIC TICKETS - PLEASE READ:

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments (the Warsaw Convention System), may apply to the entire journey, including any portion thereof within a country. For such passengers, the applicable treaty, including special contracts of carriage embodied in any applicable tariffs, governs and may limit the liability of the carrier. The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, where your booking is made via a reservation system provider ("GDS"), with its privacy-policy. These are available at http://www.iatatraveicenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred,

396.40 -198.20 Cudit 198.20 + 125.26 + 323.40 Traveler

Passenger Name: STEPP, CATHY L

e-Ticket Number: 0167186742439

Reservation Number: X59H10

Ticket Issue Date: May 22, 2018

Rewards Program:

UAMT221341 United Airlines Inc

Remarks: TAAOSBO9

Agency Details

Agency Information: BCD GTS EPA

1055 Lenox Park Blvd Atlanta, GA 30319

Agency Phone: 404 841-6600

Flight - United Airlines Inc (UA) - 238 - May 23, 2018

Confirmation Number:

PF8DMP

Confirmed

Arrive:

Fare Basis: YCADCA

Economy

Class Of Service:

Depart:

5:50 PM

Ronald Reagan National Arpt (DCA)

Washington

O'Hare Intl Arpt (ORD)

Chicago 7:06 PM

Not Valid After: September 30, 2018

Carry-On:

1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

O Piece Plan

Bag 1 - 25.00 USD UPTOSOLB/23KG AND UPTO62LI/158LCM Bag 2 - 35,00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: WAS - CHI

Fare Information

Form Of Payment: CAXXXXXXXXXXXX2939

Fare:

Taxes and Carrier-imposed fees:

USD 7.74 US USD 14.20 XT

Total:

USD 125.20

Endorsement Information:

REFUNDABLE.

Fare Calculation:

FC 23MAY WAS UA CHI 103.26USD103.26END ZPDCA XT 5.60AY 4.10ZP 4.50XFDCA4.5

Notes:

Baggage discounts may apply based on frequent flyer status/online checkin/form of payment/military/etc.

IMPORTANT INFORMATION FOR TRAVELERS WITH ELECTRONIC TICKETS - PLEASE READ:

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments (the Warsaw Convention System), may apply to the entire journey, including any portion thereof within a country. For such passengers, the applicable treaty, including special contracts of carriage embodied in any applicable tariffs, governs and may limit the liability of the carrier. The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, where your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at http://www.latatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred.

From:

Stepp, Cathy

Sent:

Wednesday, May 23, 2018 11:44 PM

To:

Marshall, Marjorie

Subject:

Fwd: Ticket Refund Notification for STEPP/CATHY L - Record Locator XS9H10

Sent from my iPhone

Begin forwarded message:

From: <EPA@BCDTRAVEL.COM>
Date: May 23, 2018 at 9:00:55 PM CDT

To: <STEPP.CATHY@EPA.GOV>, <MARSHALL.MARJORIE@EPA.GOV>,

<WILLIAMS.FELICIA@EPA.GOV>, <EPA@BCDTRAVEL.COM>

Subject: Ticket Refund Notification for STEPP/CATHY L - Record Locator XS9H10



Gramses i avalemnikija i



Record Locator: XS9H10

STEPP/CATHY L,

The following airline ticket(s) have been submitted to the airline(s) for credit:

Ticket 0017185926293 on American Airlines in the amount of 198.20 on May 23, 2018.

Please allow 4-6 weeks for processing. All refunds are subject to airline audit. Credit will be applied to the original form of payment.

Please note that if a separate transaction fee was assessed for your ticket(s), that amount is not included in the refund request; it will require submission on your expense report. If transaction fees are billed centrally for your corporation, then no action is required.

Should you have additional questions or concerns, please contact your BCD Travel Department.

We appreciate your business.

BCD Travel acts only as an agent for the airlines, hotels, bus companies, railroads, tour operators, cruise lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services ("Suppliers"). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost. expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at Terms and Conditions.

THE DUPONT CIRCLE

WASHINGTON DC



Cathy L Stepp

Arrival Date: 05-21-18 Departure Date: 05-23-18 Res No: 29390906 Room No: 727 Cashier: 40011 Voucher/P.O. No: Ext Ref: 621014304

Folio No:

Invoice Date: 05-23-18

Invoice No.:

DISCOVERY Membership No:

INFORMATION INVOICE

Guest Bill

Date	Charge description	Reference	Charges (\$)	Payment (\$)
05-21-18	Accommodation		313.00	
05-21-18	Washington DC Room Tax @ 14.8%		46.32	
05-22-18	Accommodation		313.00	
05-22-18	Washington DC Room Tax @ 14.8%		46.32	
05-23-18	Mastercard	XXXXXXXXXXXX(b)(6)		718.64

Guest Signature

I agree that my liability for my bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay any part of the full amount of these charges.

Please quote Account No. and Invoice Number on Payment advice.

Page 1 of 1

				•
	·			
				e e e e e e e e e e e e e e e e e e e
			٠	
	,			
: · · · · · · · · · · · · · · · · · · ·				
		·	·	
				W ₁

From:

Stepp, Cathy

Sent:

Monday, May 21, 2018 11:14 PM

To:

Marshall, Marjorie

Subject:

Fwd: Your ride with Fatai on May 21

Sent from my iPhone

Begin forwarded message:

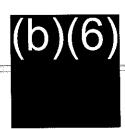
From: Lyft Ride Receipt < no-reply@lyftmail.com>

Date: May 21, 2018 at 11:34:43 PM EDT

To: stepp.cathy@epa.gov

Subject: Your ride with Fatai on May 21





Thanks for riding with Fatai!

May 21, 2018 at 3:42 PM

Ride Details

Lyft fare (18.65mi, 65m 7s)

\$46.31

Tip

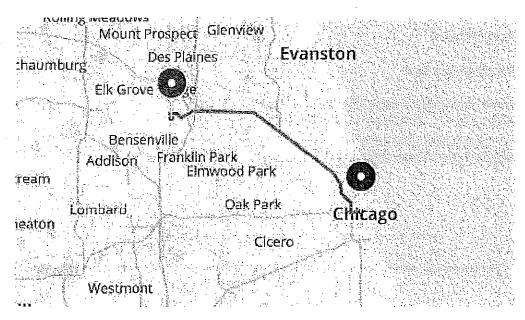
\$5.00

MasterCard *(b)(6)

\$51.31

This and every ride is carbon neutral





- Pickup 3:42 PM300 S Clark St, Chicago, IL
- Drop-off 4:47 PM
 Chicago O'Hare Int'l Airport, Chicago, IL

Expense Code: TO AIRPORT FOR PFOS CONF

Earn Free Rides

Get \$250 in credit for referring a Chicago driver if they apply using your link, and give 165 rides within 30 days. They'll get a \$250 cash bonus, too!







First 1,000 applicants per market for a limited time only. See terms.

From:

Stepp, Cathy

Sent:

Wednesday, May 23, 2018 10:09 AM

To:

Marshall, Marjorie

Subject:

Fwd: Your ride with Jamshid on May 22

Sent from my iPhone

Begin forwarded message:

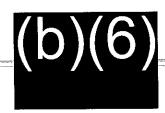
From: Lyft Ride Receipt <no-reply@lyftmail.com>

Date: May 23, 2018 at 10:09:05 AM EDT

To: stepp.cathy@epa.gov

Subject: Your ride with Jamshid on May 22





Thanks for riding with Jamshid!

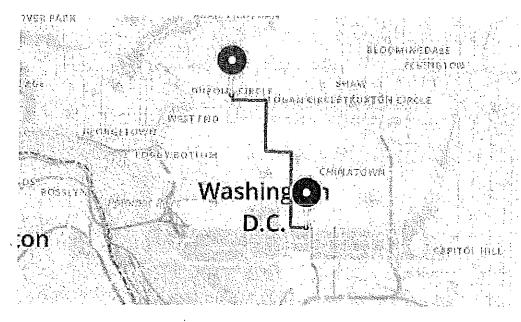
May 22, 2018 at 2:55 PM

Ride Details

Lyft fare (2.01mi, 14m 18s)	er N	\$7.53
DC City Fee		\$0.08
Tip		\$2.00
n.		
MasterCard *(b)(6)	and the second of the second o	\$9.61

This and every ride is carbon neutral





- Pickup 2:55 PM
 1201 Constitution Ave NW, Washington, DC
- Drop-off 3:10 PM1500 New Hampshire Ave NW, Washington, DC

Expense Code: DC

Earn Free Rides

Get \$500 in credit for referring a Washington, D.C. driver if they apply using your link, and give 410 rides within 60 days. They'll get a \$500 cash bonus, too!







First 1,000 applicants par market for a limited time only. See terms.

From:

Stepp, Cathy

Sent:

Tuesday, May 22, 2018 9:27 PM

To:

Marshall, Marjorie

Subject:

Fwd: Receipt from UVC

Sent from my iPhone

Begin forwarded message:

From: UVC via Square <receipts@messaging.squareup.com>

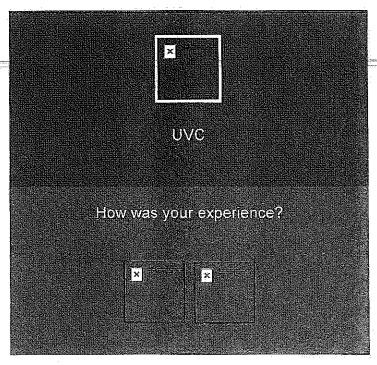
Date: May 22, 2018 at 6:59:16 PM EDT

To: <stepp.cathy@epa.gov>
Subject: Receipt from UVC
Reply-To: UVC via Square

<r mfzeu6clnm4ui22dhbdvasztpa3taoccobiuo5sniv.rYUZ.0SB6HcQsonWVuXap.7da31ae261ce</p>

a9399b5f80a5e963f11c8fc75804@reply.squareup.com>

Square automatically sends receipts to the email address you used at any Square seller. <u>Learn more</u>



\$8.66

Custom Amount

\$8.66

(b)(6)

Total \$8.66

UVC 2711 26th Street N.E DC 20018 WASHINGTON, DC 20018 301-352-6224

MasterCard (b)(6) (Swipe)	May 22
	2018
CATHY L STEPP	at 6:59
	PM
•	#JxKk
	Auth
-	code:
	- 082126

© 2018 Square, Inc.

1455 Market Street, Suite 600 San Francisco, CA 94103

© Mapbox © OpenStreetMap Improve this map

Square Privacy Policy - Not your receipt?

Manage preferences for digital receipts

From:

Stepp, Cathy

Sent:

Wednesday, May 23, 2018 10:08 AM

To:

Marshall, Marjorie

Subject:

Fwd: Receipt from UVC

Hotel to HQ Sent from my iPhone

Begin forwarded message:

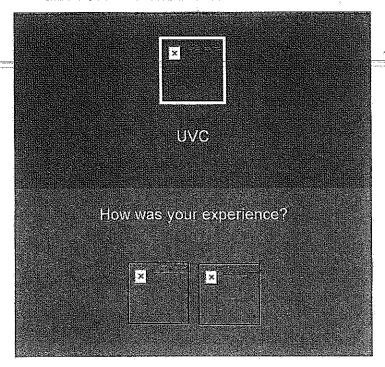
From: UVC via Square < receipts@messaging.squareup.com>

Date: May 23, 2018 at 10:44:25 AM EDT

To: <stepp.cathy@epa.gov>
Subject: Receipt from UVC
Reply-To: UVC via Square

<r mfzeguruorjuutbypbmuqtjvknywkv2ppbgdk42niy.rYUZ.gMvHlJUzkZLaEq7s.c8086c45d49d682840e9c79b807e21c04b8f564a@reply.squareup.com>

Square automatically sends receipts to the email address you used at any Square seller. <u>Learn more</u>



s11.98

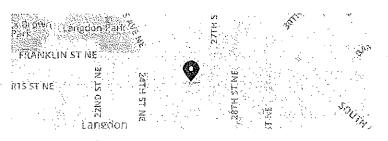
Custom Amount

\$11.98

(b)(6)

Total

\$11.98



UVC 2711 26th Street NE Washington, DC 20018 301-395-4051

	May 23
	2018
	at
	10:44
	AM
~	#CR4t
	Auth
	code:
	046972
	~

© 2018 Square, Inc.

1455 Market Street, Suite 600 San Francisco, CA 94103

© Mapbox © OpenStreetMap Improve this map

Square Privacy Policy Not your receipt?

Manage preferences for digital receipts

From:

Stepp, Cathy

Sent:

Wednesday, May 23, 2018 7:20 PM

To:

Marshall, Marjorie

Subject:

Fwd: Your ride with Jamshaid on May 23

Sent from my iPhone

Begin forwarded message:

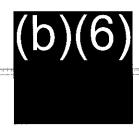
From: Lyft Ride Receipt <no-reply@lyftmail.com>

Date: May 23, 2018 at 7:14:32 PM CDT

To: stepp.cathy@epa.gov

Subject: Your ride with Jamshaid on May 23





Thanks for riding with Jamshaid!

May 23, 2018 at 2:41 PM

Ride Details

Base fare	\$1.15
19m 44s	\$3.35
4.30,mi	\$4.64
Service fee	\$1.80
DCA Airport - Airport Fee	\$4.00
DC City Fee	\$0.11
Típ	\$3.00



This and every ride is carbon neutral Learn more



- Pickup 2.41 PM306 12th St NW, Washington, DC
- Drop-off 3:00 PM Ronald Reagan Washington Nat'l Arpt, Arlington, VA

Expense Code: HQ TO AIRPORT

Earn Free Rides

Get \$500 in credit for referring a Washington, D.C. driver if they apply using your link, and give 410 rides within 60 days. They'll get a \$500 cash bonus, too!

Williams, Felicia

From:

no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com> Thursday, May 24, 2018 3:12 PM Stepp, Cathy Your ride with Victor on May 23

Sent: To:

Subject:





Thanks for riding with Victor!

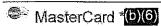
May 23, 2018 at 7:16 PM

Ride Details

Lyft fare (34.22mi, 43m 22s)

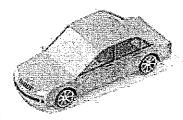
\$55.80

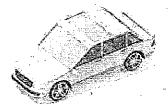
\$13.00



\$68.80

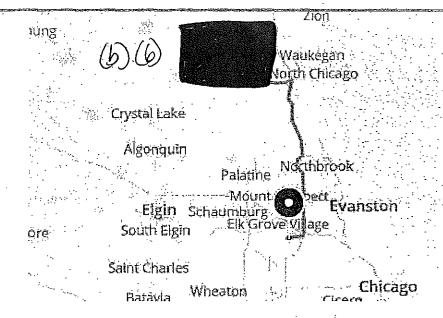
This and every ride is carbon neutral



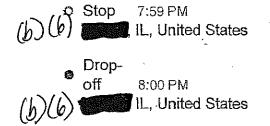




Learn more



Pickup 7:16 PM
 Chicago O'Hare Int'l Airport, Chicago, IL



Expense Code: DC PFOA

Earn Free Rides

Get \$250 in credit for referring a Chicago driver if they apply using your link, and give 165 rides within 30 days. They'll get a \$250 cash bonus, too!







First 1,000 applicants por market for a traited fine only. See terms

Tip driver

Q Find lost item

Document Header Information

Document Type:

Vch

Document Name:

Travel Authorization Number:

TAA05RQ9

VCH186427

05/25/18

Trip Name:

Trip from Chicago to Washington

TA Date:

Currency:

USD

Organization;

EPAR05ORA

Current Status:

PAID

Purpose: Type Code: 2-INFORMATIONAL MEETING

TEMPORARY DUTY

Document Detail:

National Leadership Summitt

Traveler Profile

Name:

STEPP, CATHY Lynn

TID:

02335478

Organization: Card:

EPAR05ORA

Duty Station: Office Address:

77 West Jackson Blvd.
Chicago, IL 60404

EMAIL:

CARDHOLDER EXEMPT STEPP CATHY@EPA GOV

Office Phone:

816-663-0752

Document Information

Trip Number, 1

Purpose:

National Leadership Summitt

Itinerary Locations

Itinerary Location

Purpose

Per Diem Rates

From 05/21/18

05/23/18

WASHINGTON, DC.

253.00 / 69.00

Document Totals

Total Expenses:

1,516.30

Reimbursable Expenses: Non-Reimbursable Expenses: 1,516.30

Advance Applied:

.00 .00

Net to Traveler:

172.50 .00 1,343.80

Net to Government: Pay to Charge Card:

Document Totals by Expense Category

Expense Category	The second secon	Cost		Advance Amount
Com, Carrier		392.00		.00
Hotel Tax	A COMPANIE STATE	92.64		200
Lodging-PerDiem	1	626.00	and the second second	.00
M&1E-PerDiem	4 00 00 00 00 00 00 00 00 00 00 00 00 00	172.50		.00
Misc Expense		218.41		.00
Transaction Fees		- 17.5 A.75		.00
Total Expenses:		1,516.3	0	.00

Trip 1 Details

Reservations Summary

Reservation Type

Vendor

Ticket# 1004080882

Cost

COMM-CARR COMM-CARR

American Airlines United

1004080882

521.60 00.

LODGE

Doyle Collection

1004080882

Washington, DC,DC

626.00

Trip Itinerary

From: ORD-Chicago, IL (USA) (OHare Apt) TO: DCA-Washington, DC (USA) (National Apt)

Air

Monday May 21, 2018

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 21 American Airlines 2323

Chicago, IL (USA) (OHare Apt) 05/21/2018 6:20PM

Confirmation Number: OSHMAP

Duration: 2 Hours Nonstop

Washington, DC (USA) (National Apt) 05/21/2018 9:20PM

Flight Information Distance 610 miles No Seat Assigned

Emissions 237.9 lbs of CO2

Cost 521.60 USD

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 21 American Airlines 2323

Duration: 2 Hours Nonstop Chicago, IL (USA) (OHare Apt) 05/21/2018 6:20PM

Confirmation Number: OSHMAP

Washington, DC (USA) (National Apt) 05/21/2018 9:20PM

Flight Information Distance 610 miles No Seat Assigned

Emissions 237.9 lbs of CO2

Cost 521,60 USD

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 21 American Airlines 2323

Chicago, IL (USA) (OHare Apt) 05/21/2018 6:20PM

Confirmation Number: OSHMAP

Duration: 2 Hours Nonstop

Washington, DC (USA) (National Apt) 05/21/2018 9:20PM

Flight Information Distance 610 miles No Seat Assigned

Emissions 237.9 lbs of CO2

Cost 521,60 USD

Hotel

Doyle Collection

1500 New Hampshire Ave NW Washington, DC DC 20036 202-483-6000

May 21 Checking in: 05/21/2018

Checking out: 05/23/2018 Total Rate: 626.00 USD

Doyle Collection

1500 New Hampshire Ave NW Washington, DC DC 20036 202-483-6000

May 21 Checking in: 05/21/2018

Checking out: 05/23/2018 Total Rate: 626.00 USD

Doyle Collection

1500 New Hampshire Ave NW Washington, DC DC 20036 202-483-6000

May 21 Checking in: 05/21/2018

Checking out: 05/23/2018 Total Rate: 626.00 USD

Air

Wednesday May 23, 2018

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 23 United 238

Washington, DC (USA) (National Apt) 05/23/2018 5:50PM

Confirmation Number: PF8DMP

Duration: 2 Hours 16 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/23/2018 7:06PM

Flight Information

Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 23 United 238

Washington, DC (USA) (National Apt) 05/23/2018 5:50PM

Confirmation Number: PF8DMP

Duration: 2 Hours 16 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/23/2018 7:06PM

Flight Information

Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 23 United 238

Washington, DC (USA) (National Apt) 05/23/2018 5:50PM

Confirmation Number: PF8DMP

Duration: 2 Hours 16 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/23/2018 7:06PM

Flight Information

Distance 610 miles

Emissions 237.9 lbs of CO2 No Seat Assigned

garna SEA		(4)	er elitable de l				
						4.7.7503,759	
Expenses			CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC	in the second	901-18 1 134 1 901-18 1 134 1		
тер#: 1	Managara a Block of page 175 miles of the page	i merija	Total Non-Per Diem	Expenses: 71	7.80 Tota	l Per Diem Exper	ses: 798.50
arrange and a series of the comment	Description	recording to the second	Category	e e	st Pay	Method	Per Diem
and the state of the second of	Trayel Fee		Com. Carrier	34	30 GOV	/cc	
	LB ATRS Domestic w-Air-Rail	in concessions of the con-	transfer of the second		and the second second		and the second of the second o
	Airline Flight	ecos e estados ecos e especíales	Gom. Catriet		13,40 GOV		
	Hotel Tax (CONUS & OCONUS	Only)	Hotel Tax		5.32 GOV		rene e un anno 197, e rimeno qui re hei di
05/21/2018	1. The Control of th	edrika	Lodging-PerDiem	31	3.00 GO	/CC	Apparoximation and the
Comment:	Conf Num: 621014304 Cmt:	5-12-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1	er e	A SALA		The second secon	e a normalista de la compansión de la comp
05/21/2018	M&IE - POLICE		M&1B-PerDiem	PGC 23.29 C C C C	1.75 PER		log restricting to the
05/21/2018	Trans - Airport/Hotel		Misc Expense		1.31 GOV	Auto-moreover representative MINES &	ago (sucherorumenta Politikato) (S. 1.)
05/21/2018	Trans - Office/Residence	actually completely	Misc Expense	6.5 St. 12.5 St. 12.5 St. 14.5 St.	5.00% GO	The second secon	
05/22/2018	Travel Fee		Com. Carrier	34	4.30 GO	VCC	introspantia stempila (500)
Comment	LB ATRS Domestic w-Air-Rail						Minghistory of the last
	Hotel Tax (CONUS & OCONUS	S Only)	Hotel Tax	and the second second second second	6.3 2 GO	services from a market market. Make	GEORGE (SALSTON DEELS ELD ALTON A
05/22/2018			Lodging-PerDiem	3	13.00 GO	VCC	nimeranasi da
Comment:	Conf Num: 621014304 Cmt:		and the second second	and production of the second second	en, discrepe fua	laithe o sag, gaggille a wayy a wy	manusadi an meganagana
05/22/2018		And the	M&IE-PerDiem	TARRESTON SERVICE CONTRACTOR CONTRACTOR	and the second of the	CSONAL	epeperation vigoricalia
05/22/2018	Trans - Office/Residence	in the second of	Misc Expense	the state of the second state of the second state of	CONTRACTOR OF THE SECOND	VCC	and the standard of the standa
05/23/2018	M&IE		M&IE-PerDiem	strategy in a resident population of the country.	24 April 24 April 25 April 25	RSONAL	War des Constant
05/23/2018	Trans - Airport/Hotel	- July Sensebstons	Misc Expense	range and the second of the se	The second second	VCC	5560400888V-K-16498b
05/23/2018	Trans - Office/Residence		Misc Expense	3325°. '	5.00 GO	The state of the s	ACAMA DA AGO DE PARENTE
05/25/2018	TDY Voucher Fee		Transaction Fees	1	4.75 GO	VCC	ant despectates secure of
						S. 124 C. PERSENGER	
	2 22 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		erangene in die erangen er			5 5 5 4 4 6	
							THE STATE OF THE S
Per Diem /	Traditions are the statement of the stat						8.50
Trip#: 1	Total Per Diem	Allowances:	Garage de la composición del composición de la composición de la composición del composición de la com		erasana ne ne nala	77 21. septim Hillander 1989	8.3V
Seferification in		marketteles	N ava na 1815 ana 2				100 M
		KONTONE F	Tangere in z		er er og er er er er er er er		
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE	Allowed	BLD Conf%
05/21/2018	253.00/ 69.00	313.00	313.00	51.75	51.75		inger, of experience of the contract of the co
05/22/2018	253.00/ 69.00	313.00	313.00	69.00	69.00		
05/23/2018	253,00/ 69,00	0.00	0.00	51.75	51.75		

			THE PERSON NAMED OF THE PERSON NAMED IN COLUMN 2 IN CO
Payment Detail Information			and the second s
Organization Label	Accounting String	Payment Method	
EPAR05ORA 18 ZZZME9B	AAT.20182019.B.05A.000ME8.ME050500.	GOVCC	1,343.80
EPAR05ORA 18 ZZZME9B	AAT 20182019 B.05A 000ME8 ME050500.	PERSONAL	172.50
		A.E. Shin PAP II.	
Totals by Label		or views with the property of	THE RESERVE TO THE RE
EPAR05ORA 18 ZZZME9B Total	AAT.20182019.B.05A.000ME8.ME050500.		1,516.30
Totals by Payment Method			
1 oran by 1 a justice in terrior		GOVCC Total	1,343.80
		A SHARE THE RESERVE OF THE SHARE THE	MCDOSSENGERATATION IN VA

	ræktierudt telenti .	elenastasän var atk	
Document History 06/27/2018 Vch:	VCH186427		
The state of the s		Tanada Tan CTEDD	CATHV I von 02335478
Copyright 1989-2009 Concur Gover	mment Eartion: «	Olicui inc. 21511	
STATUS	DATE	TIME	SIGNATURE NAME
CREATED	05/25/2018	9:25AMEST	MARSHALL, MARJORIE Ann
PREPARED	05/25/2018	9:43AMEST	MARSHALL, MARJORIE Ann
SIGNED	05/25/2018	10:01 AMEST	STEPP, CATHY Lynn
REVIEWED	- 05/25/2018	10:08AMEST =	MARSHALL MARJORIE Ann
AUTHORIZED	05/25/2018	10:15AMEST	NEWTON, CHERYL L
VOUCHER APPROVED	05/31/2018	5:37AMEST	PENNINGTON, SHAUN
PENDING	05/31/2018	5:37AMEST	SYSUTILITY
OFFSETTING OBLIGATED	05/31/2018	6:43AMEST	One EAI User
PENDING	05/31/2018	6:43AMEST	One, EAI User
PAID	05/31/2018	8:43AMEST	One, EAI User
	BORNALTERS ASSESSED.	- 100000 PT	

I certify that the electronic signatures listed above are valid and on file

Document Signatures	:
Traveler/Preparer Name: Traveler/Preparer Signature	
Date:	
Approver Name	
Approver Signature:	

. s Document Header Information

Document Type: Vch Document Name: VCH186427

Travel Authorization Number TAA05RQ9 Trip Name Trip from Chicago to Washington

TA Date: 05/25/18 Currency: USD Organization; EPAR05ORA Current Status: PAID

Purpose: 2-INFORMATIONAL MEETING Document Detail: National Leadership Summitt

Type Code: TEMPORARY DUTY

Traveler Profile

Name: STEPP, CATHY Lynn TID: 02335478

Organization: EPAR05ORA: Duty Station:

Card: CARDHOLDER EXEMPT Office Address: 77 West Jackson Blvd.
Chicago, IL 60404

EMAIL: STEPP CATHY@EPA GOV Office Phone: 816-663-0752

Document Information

Trip Number: 1
Purpose: National Leadership Summitt

Itinerary Locations

 From
 To
 Itinerary Location
 Purpose
 Per Diem Rates

 05/21/18
 05/23/18
 WASHINGTON, DC
 253 00 / 69 00

Document Totals

Total Expenses:

Reimbursable Expenses:

Non-Reimbursable Expenses:

Advance Applied

Net to Traveler:

1,516.30

1,516.30

1,516.30

1,72.50

 Net to Traveler:
 172.50

 Net to Government:
 500

 Pay to Charge Card:
 1,343.80

Document Totals by Expense Category

Advance Amount Expense Category Cost 392.00 .00 Com. Carrier 92,64 00 Hotel Tax 626.00 .00 Lodging-PerDiem 172.50 00 M&IE-PerDiem 218.41 00 Misc Expense **214.7**5 .00 Transaction Fees .00 1,516.30 Total Expenses:

Trip 1 Details

Reservations Summary

 Reservation Type
 Vendor
 Ticket#
 Location
 Cost

 COMM-CARR
 American Airlines
 1004080882
 521.60

 COMM-CARR
 United
 1004080882
 00

LODGE Doyle Collection 1004080882 Washington, DC, DC 626.00

Trip Itinerary

From: ORD-Chicago, IL (USA) (OHare Apt) TO: DCA-Washington, DC (USA) (National Apt)

Air

Monday May 21, 2018

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 21 American Airlines 2323

Chicago, IL (USA) (OHare Apt) 05/21/2018 6:20PM

Confirmation Number: OSHMAP

Duration: 2 Hours Nonston

Washington, DC (USA) (National Apt) 05/21/2018 9:20PM

Flight Information Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

Cost 521.60 USD

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 21 American Airlines 2323

Chicago, IL (USA) (OHare Apt) 05/21/2018 6:20PM

Confirmation Number: OSHMAP

Duration: 2 Hours Nonstop

Washington, DC (USA) (National Apt) 05/21/2018 9:20PM

Flight Information Distance 610 miles No Seat Assigned

Emissions 237,9 lbs of CO2 Cost 521.60 USD

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

May 21 American Airlines 2323

Chicago, IL (USA) (OHare Apt) 05/21/2018 6:20PM

Confirmation Number: OSHMAP

Duration: 2 Hours Nonstop

Washington, DC (USA) (National Apt) 05/21/2018 9:20PM

Flight Information Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

Cost 521.60 USD

Hotel

Doyle Collection

1500 New Hampshire Ave NW Washington, DC DC 20036 202-483-6000

May 21 Checking in: 05/21/2018

Checking out: 05/23/2018 Total Rate: 626.00 USD

Doyle Collection

1500 New Hampshire Ave NW Washington, DC DC 20036 202-483-6000

May 21 Checking in: 05/21/2018

Checking out: 05/23/2018 Total Rate: 626.00 USD

Doyle Collection

1500 New Hampshire Ave NW Washington, DC DC 20036 202-483-6000

May 21 Checking in: 05/21/2018

Checking out: 05/23/2018 Total Rate: 626.00 USD

Air

Wednesday May 23, 2018

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 23 United 238

Washington, DC (USA) (National Apt) 05/23/2018 5:50PM

Confirmation Number: PF8DMP

Duration: 2 Hours 16 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/23/2018 7:06PM

Flight Information Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 23 United 238

Washington, DC (USA) (National Apt) 05/23/2018 5:50PM Confirmation Number: PF8DMP

Duration: 2 Hours 16 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/23/2018 7:06PM

Flight Information Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 23 United 238

Washington, DC (USA) (National Apt) 05/23/2018 5:50PM

Confirmation Number: PF8DMP

Duration: 2 Hours 16 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/23/2018 7:06PM

Flight Information

Distance 610 miles No Seat Assigned

Emissions 237.9 lbs of CO2

							917515 12 44
Expenses			Total Non-Per Diem l	ille de la	717 80	Total Per Diem Expense	s: 798.50
Trip#: 1		STAGE OF SHE SHARE	الرجوين فالمرابعة سيستسبب بوي لي والمرابعة ومسيوب	a since Commission (Albert 1977). A commission of the	Cost	Pay Method	Per Diem
Date	Description	Birlic Sessivia	Category	Administrative to demand the firm	A CHARLET LETTER TO	GOVCC	
04/20/2018			Com, Carrier	Contess Page 12.			is, etciminin selinin in s
Comment:	LB ATRS Domestic w-Air-Rail	atikan terretak	terteresprofices to latera.	veta miskaters initi	20240	GOVCC	
	Airline Elight		Com, Carrier	FFE - 100 100 100 100 100 100 100 100 100 1	CLUCK MICHAEL A	GOVCC	Magrage Alema
	Hotel Tax (CONUS & OCONUS	Only)	Hotel Tax	agya ar-visir yariwa		GOVEC	istopinesis etakistiki
05/21/2018		WILL BELLD	Lodging-PerDiem	gitte blev wing	315.00	BOXED WISE TO SELECT	
Comment:	Conf Num: 621014304 Cmt:	and the second	aliko gorangan kanalan darig	ratulka (15 SÖVR) Sü	e de les esta		nin de la compa
05/21/2018			M&IE-PerDiem		51:75	PERSONAL PROPERTY	separa - Prin
	Trans - Airport/Hotel	and the second second	Misc Expense	os : Tuguttugalayay	The management of the control of the	GOVCC	
05/21/2018	Trans - Office/Residence	焦糖 集一铺。	Misc Expense		- de la comita del la	GOVCC TO A STATE OF	
05/22/2018	Travel Fee		Com. Carrier	medde. er visiada	34.30	GOVCC	nu Sindo esper de la Pirki
Comment:	LB ATRS Domestic w-Air-Rail				Kata		
05/22/2018	Hotel Tax (CONUS & OCONUS	Only)	Hotel Tax		A. Acide and description of the	GOVCC	omicropro trade (AMPS) (100
05/22/2018	A SECTION OF THE PROPERTY OF T		Lodging-PerDiem	10 10 10 10 10 10 10 10 10 10 10 10 10 1	313.00	GOVCC	Yang Kalimatan Pangalan Bang Kalimatan Bang Kalimatan Bang Kalimatan Bang Kalimatan Bang Kalimatan Bang Kalimat Ang kalimatan Bang K
Comment:	Conf Num; 621014304 Cmt;			The second second second		والمرافع والم والمرافع والمرافع والمرافع والمرافع والمرافع والمرافع والمراف	ar ing one or or and in the
05/22/2018	M&IE		M&IE-PerDiem.		69.00	PERSONAL	penserierier
05/22/2018	Trans - Office/Residence		Misc Expense		18.27	GOVCC	Jack
05/23/2018	M&IE		M&IE-PerDiem		51.75	PERSONAL	A Cymrein
05/23/2018	Trans - Airport/Hotel	7	Misc Expense		98.83	GOVCC	, group to an extra page 1991
05/23/2018	Trans - Office/Residence	IN THE	Misc Expense	The Mary 12	25,00	GOVCC# PILE LAW #	第13.4
05/25/2018	TDY Voucher Fee	radigue no consideración e	Transaction Fees		14.75	GOVCC	
10372372010 10101010101010101010101010101010101		gr. digirios		2 4 4 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5	metros.	gradi x agai tubwi	
Paris de la companya della companya della companya della companya de la companya della companya			A Property of the Control of the Con				
Per Diem	Mowances						
Trip#: 1	Total Per Diem /	Mowances:	+300\$0000 · · · 500	Per 1981 - Figure	. Washing the common	798.	50
inpr. 1			akte je ti i	mayar In			
		ver 15 ile in inital Kit van Sa line e					
				NAME OF A	15.5.44	&IE Allowed 1	3 L D Conf%
Date	garantan kang di Parangan Pangan Labaran Barangan Kang di Kang di Kangan Kang di Kangan Kang di Kangan Kang di	Ldg Cost	Ldg Allowed	M&IE Cost			TO LUMINO
05/21/2018	Control of the contro	313.00	313.00	51.75	ed it is no distant	1. 75 N. A. Justan – Dijumen G	an singi
05/22/2018		313.00	315.00	69.00	militaria de la compansión de la compans	000	· 数字字字
05/23/2018	253.00/ 69.00	0.00	0.00	51.75	. 51	1,75	

Payment Detail	Information		A CONTROL OF THE PROPERTY OF T	er er fall i verskelika i verskelik e krijeer it dig opstatier versk	APAR CANADAS COTO
Organization	Label	Accounting String	alian da de la companya de la compa La companya da la companya de la co	Payment Method	Amount
EPAR05ORA	18 ZZZME9B	AAT,20182019.B.05A.0	00ME8.ME050500.	GOVCC PERSONAL	1,343.80
EPAR05ORA	Ø8 ZZZME9B ∅ 💯 💆	AAT.20182019.B.05A.0	000ME8.ME050500,	PERSONAL-	
Totals by Label					
EPAR05ORA	18 ZZZME9B Total	AAT.20182019.B.05A.0	000ME8.ME050500.		1,516.30
Totals by Paym	ent Method				
				GOVCC Total	1,343.80
		Andrew marks, What was a property of the first transfer.	The control of the co	PERSONAL Total	172.50

Document History 00/2//2016	to the file of the second to		Light of the second of the sec	erindikan Eddiğir Şarşadığışı elektrikleri
Copyright 1989-2009 Concur G	overnment Edition: C	oncur Inc. STEPP,	CATHY Lynn, 0233547	8 and strong potential continues
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/25/2018	9:25AMEST	MARSHALL, MARJORI	E Ann
PREPARED	05/25/2018	9:43AMEST	MARSHALL, MARJORI	F Ann
SIGNED	05/25/2018	10:01AMEST	STEPP, CATHY Lynn	and the second s
REVIEWED	05/25/2018	10:08AMEST	MARSHALL, MARJOR	EΛm :
AUTHORIZED	05/25/2018	10:15AMEST	NEWTON, CHERYL L	. again, many project a topic more interesting to a company because in Artist
VOUCHER APPROVED	05/31/2018	5:37AMEST	PENNINGTON, SHAUN	
PENDING	05/31/2018	5:37AMEST	SYSUTILITY	Table to the second of the second
OFFSETTING OBLIGATED	05/31/2018	6:43AMEST	One, EAl User	
PENDING	05/31/2018	6:43AMEST	One, EAI User	The second of th
PAID	05/31/2018	8:43AMEST	One, EAI User	
I certify that the electronic sign	aturar listad abase ar	a volid and on file		
corntrathar the electronic sign	atures iisien anove ar	evanu and on me	restricted from the transfer of the state of	

Document Signatures
Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name
Approver Signature:
Date:

Document Header Information

Document Type:

Travel Authorization Number:

TA Date:

Organization:

Purpose: Type Code: Von

TAA05XTZ 06/08/18 EPAR05ORA

2-INFORMATIONAL MEETING

TEMPORARY DUTY

Document Name:

VCH188096

Trip Name: Currency: Current Status:

Document Detail:

Trip from Chicago to Washington

USD PAID

Meeting with Administrator

Traveler Profile

Name: Organization:

EMAIL:

Card:

STEPP, CATHY Lynn

EPAR05ORA

CARDHOLDER EXEMPT

STEPP.CATHY@EPA.GOV

Meeting with Administrator

Duty Station:

Office Address: Office Phone:

77 West Jackson Blvd.
Chicago, IL 60404

02335478

312-886-6633

Document Information

Trip Number: 1

Purpose:

Itinerary Locations

From 06/06/18

Itinerary Location 06/06/18 WASHINGTON, DC Purpose

2-INFORMATIONAL MEETING

Cost 250.40 .00

351.08

351.08

.00

.00

.00

.00

351.08

Document Totals

Total Expenses: Reimbursable Expenses: Non-Reimbursable Expenses: Advance Applied: Net to Traveler; Net to Government: Pay to Charge Card:

Document Totals by Expense Category

Expense Category	Cost	Advance A
Com. Carrier	.258.66	.00
Misc Expense	77.67	.00
Transaction Fees	14.75	.00
Total Expenses:	- 351.08	.00

Trip 1 Details

Reservations Summary

ALLEN THE CONTRACTOR OF THE CO	Street 1 Tilling the fact to the control of	A CAMPAGE AND A	
"翻译的话题的话,是没有有一句是我自己的一个话话来看一圈"。 "一个人,一点的话说话,我正	and and the second of the sec	والمناحة والمستوافي والموارات التفائلات التراك والمستفادة	ere i transportario del como d
The man is a management of the second of the	the first parties have been been beginned and the first of the first parties of the first parties and the firs		Andreas and the contract of the state of the
SELECTION OF A SECURITY OF THE CONTRACT OF THE	The same of the sa	TO SELECT A SECURITION OF THE	Inaction
Reservation Type	Vennor	TICKETH	1.000211333
SECSCI VALIOIF I VIDO	• • • • • • • • • • • • • • • • • • • •	A TANK MIT	
Minimal Annal Anna	plantes and a second management and provided the contract of t	Contraction of the second section section second section section second section sectio	
	77 ** f	1004227934	
RATIONAL AND ALL SOLIN ALL	l inited	13111422233434	
COMM-CARR	O E E E E E	T. (A. (A. 1747-174) "A. (A. 1	
T TOTAL TOTA	1. (a) 1. (b) 1. (b) 1. (c) 1. (c) 1. (d) 1.	The artifold and the first of the second	and the second of the second o
# . # M	***	1004227934	
COMM-CARR	United	33 M M - 7 7 7 M - 4 8	
A A INDICA ARK	CHACU	よいりてみなりメリア	A Company of the Comp
COMMITTEE CONTRACT		and the state of t	and the first of the second of the second of

Trip Itinerary

From: ORD-Chicago, IL (USA) (OHare Apt) TO: DCA-Washington, DC (USA) (National Apt)

Air

Wednesday June 06, 2018

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jun 06 United 1146

Duration: Unknown Neustop

Chicago, IL (USA) (OHare Apt) 06/06/2018 10:10AM

Confirmation Number: K4MV6M

Washington, DC (USA) (National Apt) 06/06/2018 12:58PM

Flight Information

Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

Cost 250,40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Jun 06 United 3492

Washington, DC (USA) (National Apt) 06/06/2018 7:00PM

Confirmation Number: K4MV6M

Duration: Unknown Nonstop

Chicago, IL (USA) (OHare Apt) 06/06/2018 8:28PM

Flight Information

Distance 610 miles

No Seat Assigned

Emissions 237.9 lbs of CO2

Expenses

Trip#: 1				Total Per Diem		.00
Date Desc	ription	Category	Cost -	Pay Method		Per Dien
05/31/2018 Trav	el Fee	Com. Carrier	8.26	GOVCC		
	S Domestic-Intl w-Air-Rail	,				
06/06/2018 Airli	ne Flight	Com, Carrier	250.40	GOVCC		
06/06/2018 Tran		Misc Expense		GOVCC		
06/06/2018 Tran	s - Office/Residence	Misc Expense	16.92	GOVCC		er en Eise
06/08/2018 TDY	Voucher Fee	Transaction Fees	14.75	GOVCC		
No trace to to the	4.88 (1997) 14 (1997) 14 (1997) 14 (1997)			 	tion of the second	

Per Diem Allowances

Trip#: 1

Total Per Diem Allowances:

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
EPAR05ORA	18 ZZZME9B	AAT,20182019.B.05A.000ME8.ME050500.	GOVCC	351,08
Totals by Label			•	
EPAR05ORA	18 ZZZME9B Total	AAT.20182019 B.05A.000ME8, ME050500.		351.08
Totals by Payme	nt Method			
	•		GOVCC Total	351.08

Document History 06/27/2018 Vch: VCH188096

Copyright 1989-2009 Concur Government Edition: Concur Inc. STEPP, CATHY Lynn. 02335478

STATUS	DATE	TIME	SIGNATURE NAME REASON
CREATED	06/08/2018	12:07PMEST	MARSHALL, MARJORIE Ann
	06/08/2018	12:12PMEST	MARSHALL, MARJORIE Ann
PREPARED	06/08/2018	12:13PMEST	MARSHALL, MARJORIE Ann
SIGNED	06/11/2018	6.23AMEST	STEPP, CATHY Lynn
REVIEWED	06/11/2018	6:29AMEST	MARSHALL, MARJORIE Ann
AUTHORIZED	06/11/2018	3:05PMEST	NEWTON, CHERYL L
VOUCHER APPROVED	06/12/2018	8:26AMEST	COX, ANGELA D
PENDING	06/12/2018	8:26AMEST	SYSUTILITY
OFFSETTING OBLIGATED	06/12/2018	10:37AMEST	One, EAI User
PENDING	06/12/2018	10:37AMEST	One, EAI User
PAID	06/12/2018	1:37PMEST	One, EAI User

I certify that the electronic signatures listed above are valid and on file

Document Signatures					
Traveler/Preparer Name:					
Traveler/Preparer Signature:			_		
Date:					
Approver Name:					٠
Approver Signature:					
Date:	**		*		
T 77.					

			3	
		•		
·				
•				
	•			

Traveler

Passenger Name: STEPP, CATHY L.

e-Ticket Number:

0157186743027

Reservation Number:

Ticket Issue Date:

May 31, 2018

Rewards Program:

UAMT221341 United Airlines Inc.

Remarks: TAA05XTZ

X59SDA

Agency Details

Agency Information: BCD GTS EPA

Agency Phone:

404 841-6600** AF GTS EPA RES**

1055 Lenox Park Blvd Atlanta, GA 30319

Flight - United Airlines Inc (UA) - 1146 - June 06, 2018

Confirmation Number:

K4MV6M

Confirmed

Fare Basis: YCADCA

Depart:

O'Hare Intl Arpt (ORD)

Arrive:

Ronald Reagan National Arpt (DCA)

Washington 12:58 PM

Class Of Service: Economy

Chicago 10:10 AM

> Not Valid After: September 30, 2018

Carry-On:

1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

Bag 1 - 25:00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

Bag 2 - 35:00 USD UPT050LB/23KG AND UPT062LI/158LCM

Applies to: CHI - WAS

Flight - United Airlines Inc (UA) - 3492 - June 06, 2018

Confirmation Number: K4MV6M

Status: Confirmed Fare Basis: YCADCA

Depart:

Class Of Service:

Ronald Reagan National Arpt (DCA)

Washington 7:00 PM

Arrive: O'Hare Intl Arpt (ORD) Chicago

8:28 PM

Not Valid After: September 30, 2018

Carry-On:

1 Piece Plan

Bag 1 - NO FEE CARRYON HAND BAGGAGE ALLOWANCE

Baggage Allowance:

O Piece Plan

Bag 1 - 25.00 USD UPTOSOLB/23KG AND UPTO62LI/158LCM

Bag 2 - 35.00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

Applies to: WAS - CHI

Fare Information

Form Of Payment: CAXXXXXXXXXXXXXX2939

USD 206.52

Taxes and Carrier-Imposed fees:

USD 15.48 US USD 28,40 XT

Total:

USD 250.40

Endorsement Information;

REFUNDABLE

Fare Calculation:

FC 6JUN CHI UA WAS 103.26UA CHI 103.26USD206.52END ZPORDDCA XT 11.20AY 8.20ZP 9.00XFORD4.5DCA4.5

Notes

Baggage discounts may apply based on frequent flyer status/online checkin/form of payment/military/etc.

IMPORTANT INFORMATION FOR TRAVELERS WITH ELECTRONIC TICKETS - PLEASE READ:

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier. Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments (the Warsaw Convention System), may apply to the entire journey, including any portion thereof within a country. For such passengers, the applicable treaty, including special contracts of carriage embodied in any applicable tariffs, governs and may limit the liability of the carrier. The carriage of certain hazardous materials, like aerosols, fireworks, and fiammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, where your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at https://www.iatatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred.

From:

Stepp, Cathy

Sent:

Wednesday, June 06, 2018 12:40 PM

To:

Marshall, Marjorie

Subject:

Fwd: Receipt from King cab Company #536

Kurt and me from airport to HQ

Sent from my iPhone

Begin forwarded message:

From: King cab Company #536 via Square < receipts@messaging.squareup.com>

Date: June 6, 2018 at 1:30:15 PM EDT

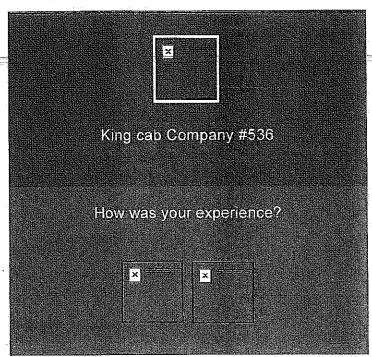
To: <stepp.cathy@epa.gov>

Subject: Receipt from King cab Company #536 Reply-To: King cab Company #536 via Square

<r mfzdss2tjvmhgs2lnu4hm3thirrxon3ijnfg66kniv.rYUZ.fgrk204WGoeKJ2HH.5c6d790492829

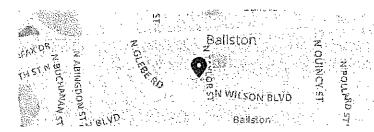
771759377d1c6603a218e8a6a26@reply.squareup.com>

Square automatically sends receipts to the email address you used at any Square seller. <u>Learn more</u>



s 16.92

Custom Amount	\$14.92
Purchase Subtotal	\$14.92
Tip	\$2.00
Total	\$16.92
(WX &	



MasterCard (b)(6) (Swipe)	Jun 6
	2018
	at 1:30
	PM
	#9KSM
•	Auth
	code:
	067392

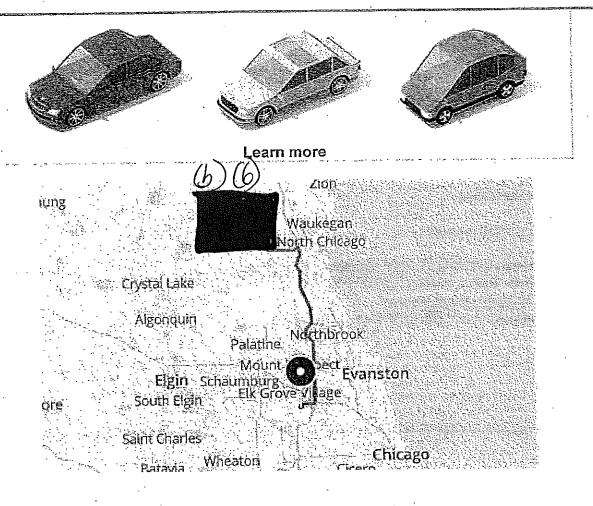
© 2018 Square, Inc.

1455 Market Street, Suite 600 San Francisco, CA 94103

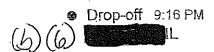
© Mapbox © OpenStreetMap Improve this map

Square Privacy Policy · Not your receipt?

Manage preferences for digital receipts



 Pickup 8:32 PM bicago O'Hare Int'l Airport, Chicago, IL



Trip Purpose: Briefing on zone 1 to Administrator

Expense Code: DC

Earn Free Rides

Get \$250 in credit for referring a Chicago driver if they apply using your link, and give 165 rides within 30 days. They'll get a \$250 cash bonus, tool







From:

Stepp, Cathy

Sent:

Thursday, June 07, 2018 8:17 AM

To:

Marshall, Marjorie

Subject:

Fwd: Your ride with Claudia on June 6

Sent from my iPhone

Begin forwarded message:

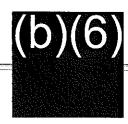
From: Lyft Ride Receipt <no-reply@lyftmail.com>

Date: June 6, 2018 at 9:38:07 PM CDT

To: stepp.cathy@epa.gov

Subject: Your ride with Claudia on June 6





Thanks for riding with Claudia!

June 6, 2018 at 8:32 PM

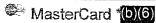
Ride Details

Lyft fare (33.12mi, 44m 37s)

\$52.75

Tip

\$8.00



\$60.75

This and every ride is carbon neutral

Please read the notices and all attachments. They constitute part of your contract for travelrelated services. Please check your documents carefully for accuracy when you receive them. Call your Travel Adviser if you have any questions. Most discount fares involve restrictions of which you need to be aware. Changing carrier or flights could result in the airline demanding an increased fare. Check with your Travel Adviser or the airline before making any changes. Flight

United Airlines UA2205

Total duration 2 h 24 min

Airline Record Locator A2FJG4

ORD

2 h 24 min 801 miles 1288.809 kilometers DFW

O'Hare International Chicago, Illinois, United States Dallas/Ft Worth Intl Dallas/Fort Worth, Texas, United States

Departure
Thursday
June 14 2018
5:45 PM
Terminal 1

Seat
31A (Non smoking)
Confirmed
Economy

Economy Confirmed Arrival
Thursday
June 14 2018
8:09 PM
Terminal E

CO2 Emissions: 352,44 lbs/160.2 kgs Non-stop

Flight

United Airlines UA713

Total duration 2 h 33 min

Airline Record Locator A2FJG4

DFW

Dallas/Ft Worth Intl Dallas/Fort Worth, Texas, United States 2 h 33 min 801 miles

1288.809 kilometers

ORD

O'Hare International Chicago, Illinois, United States

Departure Sunday June 17 2018 5:50 PM Terminal E Seat 38C (Non smoking) Confirmed

Economy Confirmed Arrival Sunday June 17 2018 8:23 PM Terminal 1

CO2 Emissions: 352.44 lbs/160.2 kgs Non-stop By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's Global Privacy Policy.



Dallas/Fort Worth, Texas, United States

Passenger **PAYNE JAMES O** Agency Record Locator

NBKFBD

Reference number by traveler

TAA05ZX4

Ticket Receipt

Total Amount: 34.30 USD

Date Thursday, June 14 2018 Sunday, June 17 2018 ElectronicTicket Number 0167186744126

From/To ORD-DFW DFW-ORD 000101154

Flight/Vendor United Airlines 2205 United Airlines 713 Invoice Number Form of Payment CA*********7252

Status Confirmed Confirmed Ticket Amount 246.40 USD

Prior Ticket: 0167186744047 Old Ticket Value: 246,40 USD Penalty/Exchange Fee: 0.00 USD Add/Collect: 0.00 USD

Service Fee Number 8900723162296

Form of Payment

Service Fee Amount

CA***********7252 34.30 USD

Fravel Summary

Date 06/14/2018 06/17/2018 From/To ORD-DFW DFW-ORD

Flight/Vendor UA 2205 UA 713

Status Confirmed Confirmed

Depart/Arrive 05:45 PM/08:09 PM 05:50 PM/08:23 PM

Class/Type Economy/L Economy/L

\$39.78

Thanks for tipping, Jim June 15, 2018 | UberX

- 12:13am | N Service Rd, Grapevine, TX
- 12:43am | (b)(6) (b)(6) Blvd, Dallas, TX



You rode with Daniel

23.67 00:30:10 miles

Trip time

UberX Car



Did you know you can order food delivery through Uber? Try Uber Eats and get 20% off your first order with the code 20ubereats. Download the app today.

From:

Payne, James

Sent:

Monday, June 18, 2018 9:07 AM

To:

Marshall, Marjorie

Subject:

Fwd: Thanks for tipping! We've updated your Thursday morning trip receipt

Sent from my iPhone

Begin forwarded message:

From: Jim and Cathleen Payne <(b)(6)

Date: June 18, 2018 at 9:06:55 AM CDT

To: Jim <payne.james@epa.gov>

Subject: Fwd: Thanks for tipping! We've updated your Thursday morning trip receipt

Sent from my iPhone

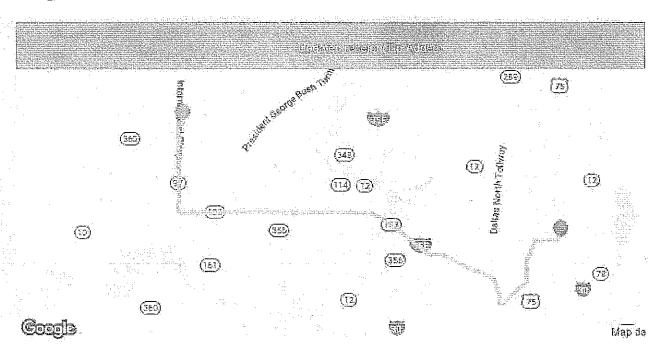
Begin forwarded message:

From: "Uber Receipts" <uber.us@uber.com>
Date: June 15, 2018 at 12:45:48 AM CDT

To: <(b)(6)

Subject: Thanks for tipping! We've updated your Thursday morning trip

receipt



Date:

Approver Name:
Approver Signature:
Date:

Confirmation Number: A2FJG4

Flight Information Distance 801 miles No Seat Assigned

Emissions 312.4 lbs of CO2

				3.0465			
Expenses		na dinang Pingan dan 1770 Pangangan	Aller of the following of the same of the				
Trip#: 1	pagagan menangan manan salah men	T	otal Non-Per Diem	Expenses:	383.27	Total Per Diem Expenses:	96.00
Mary programment is a service of the control of the	Description	c and c	ategory		Cost	Pay Method	Per Diem
06/13/2018	Travel Fee	T STATE	om. Carrier	(esial dalib di	8,26	GOVCC AND THE RES	
Comment:	OTRS Domestic-Intl w-Air-	Rail	talan kanada Manada terapa da ana da ka	Secretary to the second		, with the contraction of the contribution (IIII) (IIII) (IIII) (IIII)	and the second s
06/14/2018	Airline Flight	the April and the control of the comment of a special	om, Carrier			GOVCC	
06/14/2018	Travel Fee	a terrial investment local territoria in terri	om, Carrier	restativite kine i communication i del communication del communica	34.30	GOVCC:	urum — II.dir II.B., vertosagi
************************************	LB ATRS Domestic w-Air-	whiteman is the real and place a series	CALINATION OF THE THE THE		1: J\$ IX		
B	Lodging	the factor and the first the factor and the first	odging-PerDiem	aken and O · · · PRE	.00	GOVCC	egy gyag ya ya Madhamaan
06/14/2018	M&IE	Contract of the second second	I&IE-PerDiem		48.00	PERSONAL	
06/14/2018	Trans - Airport/Hotel	in a special and a factor	lisc Expense	restore is to the stressor	39.78	PERSONAL	BRANCET HAVE AND A TYPE
06/15/2018	Lodging	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	odging-PerDiem		:00	GOVCC - and players (figure it)	. 196 7 - 12946 465
06/16/2018	Lodging		odging-PerDiem	A CHEST CARLES	.00	GOVCC	
06/17/2018	M&IE	11 - 12 - 12 - 12 - 12 - 12 - 12 - 12 -	1&IE-PerDiem		48.00	PERSONAL	1 - 1.71 45 12 72364303
06/17/2018	Trans - Office/Residence		lisc Expense	emetaria de Proposicio	39.78 14.75	PERSONAL GOVEC	
06/18/2018	TDY Voucher Fee	- 124 - 145 - 147 1 - 134 - 144 - 1465	ransaction Fees		14.35	SUPERIOR STATES OF STATES	
E IN SEC.							
				objet ting:			
Per Diem A	Howanee	yanda digirin	Sunding gras			The State of the S	
Property of the Company of the St.	companie con accordina (Alberta Alberta Alberta) e la R			ACT TO DEAL.	19: 17: 14	# 100	6.00
Trip#: I	1 otal Per Di	em Allowance		arterbaldanının barılır.			
	Ovstratienska de ster i de s				vera payering : 		
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Co	النبائية المتناش وللسرياتين	Child County of Mark 40, in a county of mention grows from the professional extension of a	B.L.D. Conf%
06/14/2018	155.00/ 64,00	0.00	0.00	48.00	Sarahan Salam da	48.00	unidad tilmi sissibilit valsi is i milli
06/15/2018	155,007,64,00		0.00	0.00	XCF.	0.00	Pan e conducaçãos
06/16/2018	155.00/ 64.00	0,00	0.00	0.00	والأمها بمومرات والمأثث وال	0.00	Tree in the same in the
06/17/2018	155.00/ 64.00	0.00	0.00	48.00		48,00	

Accounting String	Payment Method	Amount
AAT.20182019.B.05A.000ME8.ME050500.	GOVCC	303.71
AAT.20182019.B.05A.000ME8.ME050500.	PERSONAL	175.56
AAT.20182019.B.05A.000ME8.ME050500.		479.27
ľ		
	GOVCC Total PERSONAL Total	303,71 == 175.56
	Accounting String AAT.20182019.B.05A.000ME8.ME050500. AAT.20182019.B.05A.000ME8.ME050500. AAT.20182019.B.05A.000ME8.ME050500.	AAT.20182019.B.05A.000ME8.ME050500. PERSONAL AAT.20182019.B.05A.000ME8.ME050500. GOVCC Total

Document History 06/27/2018 Vch: VCH189241

- A 15年級の 2年 1 11	41.854	the state of the s	where the first the first common a first of a decrease of the second of	CIII INC. PAYNE, JAMES U KOU	THE RESIDENCE OF THE TAX OF SECURITIES AND ADDRESS OF A LOCALITY OF A SECURITIES AND ADDRESS OF A SECURITIES AND A
STATUS		DATE	Contraction for the selection of the contraction of	From the country common artists in the production of the control of the control of the country o	REASON
CREATED		06/18/2018	7:49AMEST	MARSHALL, MARJORIE Ann	para sa
	- 1997	06/18/2018	the day of all the sections of the collection with a first	MARSHALL, MARJORIE Ann	
PREPARED	.es. i	06/18/2018	7:55AMEST	MARSHALL, MARJORIE Ann	Service (1985) and the trademaken support of the Service States of the Service
PREPARED		06/27/2018	and a supplication of the	MARSHALL, MARJORIE Ann	
SIGNED		06/27/2018	2:08PMEST	PAYNE, JAMES O'Rourke	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Traveler/Preparer Signature: ORD-Chicago, IL (USA) (O to DFW-Dallas / Ft. Worth,

Jun 14 United 2205

Chicago, IL (USA) (OHarc Apt) 06/14/2018 5:45PM

Confirmation Number: A2FJG4

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/14/2018 8:09PM

Flight Information

Distance 801 miles

No Seat Assigned

Cost 246.40 USD

ORD-Chicago, IL (USA) (O to DFW-Dallas / Ft. Worth,

Jun 14 United 2205

Chicago, IL (USA) (OHare Apt) 06/14/2018 5:45PM

Confirmation Number: A2FJG4

Duration: Unknown Nonstop

Emissions 312.4 lbs of CO2

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/14/2018 8:09PM

Flight Information

Distance 801 miles

Nó Seat Assigned

Emissions 312.4 lbs of CO2

Cost 246.40 USD

ORD-Chicago, IL (USA) (O to DFW-Dallas / Ft. Worth,

Jun 14 United 2205

Chicago, IL (USA) (OHare Apt) 06/14/2018 5:45PM

Confirmation Number: A2FJG4

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/14/2018 8:09PM

Flight Information

Distance 801 miles

No Seat Assigned

Emissions 312.4 lbs of CO2

Cost 246.40 USD

ORD-Chicago, IL (USA) (O to DFW-Dallas / Ft. Worth,

Jun 14 United 782

Chicago, IL (USA) (OHare Apt) 06/14/2018 7:39PM

Confirmation Number: A2FJG4

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/14/2018 10:03PM

Flight Information

Distance 801 miles

No Seat Assigned

Emissions 312.4 lbs of CO2

ORD-Chicago, IL (USA) (O to DFW-Dallas / Ft. Worth,

Jun 14 United 782

Chicago, IL (USA) (OHare Apt) 06/14/2018 7:39PM

Confirmation Number: A2FJG4

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/14/2018 10:03PM

Flight Information

Distance 801 miles

No Seat Assigned

Emissions 312.4 lbs of CO2

ORD-Chicago, IL (USA) (O to DFW-Dallas / Ft. Worth,

Jun 14 United 782

Chicago, IL (USA) (OHare Apt) 06/14/2018 7:39PM

Confirmation Number: A2FJG4

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/14/2018 10:03PM

Flight Information

Distance 801 miles

No Seat Assigned

Emissions 312.4 lbs of CO2

Sunday June 17, 2018

DFW-Dallas / Ft. Worth, to ORD-Chicago, IL (USA) (O

Jun 17 United 713

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/17/2018 5:50PM

Confirmation Number: A2FJG4

Duration: Unknown Nonstop

Chicago, IL (USA) (OHare Apt) 06/17/2018 8:23PM

Flight Information

Distance 801 miles

No Seat Assigned

Emissions 312.4 lbs of CO2

DFW-Dallas / Ft. Worth, to ORD-Chicago, IL (USA) (O

United 713 Jun 17

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/17/2018 5:50PM

Confirmation Number: A2FJG4

Duration: Unknown Nonstop

Chicago, IL (USA) (OHare Apt) 06/17/2018 8:23PM

Flight Information

Distance 801 miles

No Seat Assigned

Emissions 312.4 lbs of CO2

DFW-Dallas / Ft. Worth, to ORD-Chicago, IL (USA) (O

Jun 17 United 713

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/17/2018 5:50PM

Duration: Unknown Nonstop

Chicago, IL (USA) (OHarc Apt) 06/17/2018 8:23PM

Document Header Information

Document Name: VCH189241 Veh Document Type:

TAA05ZX4 Trip Name: Trip from Chicago to Dallas Travel Authorization Number:

TA Date: 06/18/18 Currency: USD EPAR05ORA Current Status:

SIGNED Organization: Document Detail: 9-OTHER TRAVEL home travel according to detail Purpose:

TOTAL CONTRACTOR OF CONTRACTOR

TEMPORARY DUTY Type Code;

Traveler Profile

PAYNE, JAMES O'Rourke TID: 02333743 Name:

EPAR05ORA Duty Station; Organization

77 W. JACKSON BLVD (R-19J)
CHICAGO, ILLINOIS 60604 Card: CARDHOLDER EXEMPT Office Address:

Office Phone: 2146658170 EMAIL: payne.james@epa.gov

Document Information

Trip Number: 1 home travel according to detail

Purpose: Itinerary Locations

Itinerary Location Per Diem Rates From Purpose 155.00 / 64.00 DALLAS, TX 06/17/18 9-OTHER TRAVEL

Document Totals

479.27 Total Expenses: 479.27 Reimbursable Expenses: .00 Non-Reimbursable Expenses -00 Advance Applied: 175.56 Net to Traveler: .00 Net to Government: 303.71 Pay to Charge Card:

Document Totals by Expense Category

Expense Category Cost Advance Amount 288.96 .00 Com. Carrier 00 96.00 M&IE-PerDiem 79.56 00 Misc Expense 14.75 Transaction Fees .00 479.27 .00 Total Expenses:

Trip 1 Details

Reservations Summary

Reservation Type Vendor Ticket# Location Cost 246.40 United 1004274300 COMM-CARR ,00 1004274300 COMM-CARR United. 1004274300 ,00 United COMM-CARR

Trip Itinerary

From: ORD-Chicago, IL (USA) (OHare Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (Intl.

Аіг

Thursday June 14, 2018



INDIANAPOLIS

GUEST FOLIO

	1.5	*	<u>.</u>					
2429 ROOM GK TYPE 469	STEPP/C		149.00 RATE:	06/14/18 DEPART 06/13/18 ARRIVE	13:00 TIME 15:47 TIME	, a	.9163 AGCT#	
ROOM CLERK	ADDRESS		PAYMENT				RWD#:	XXXXX8111
DATE		REFERENCES		CHARGES	CRED	ITS	BALANCES	DUE
06/13 06/13 06/13 06/14	ROOM SALESTAX OCC TAX MC CARD	2429, 1 2429, 1 2429, 1		149.00 10.43 14.90		\$174,33		

TO BE SETTLED TO: MASTERCARD CURRENT BALANCE .00

EXPEDITE YOUR CHECK-OUT BY CALLING THE FRONT DESK OR PRESS "MENU" ON YOUR TV REMOTE CONTROL AND SELECT FRONT DESK.
**** EMAILED STATEMENT MIGHT BE DELAYED FOR GROUP RATES ****

See our "Privacy & Cookie Statement" on Marriott.com

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity.

JW MARRIOTT INDIANAPOLIS 10 SOUTH WEST STREET INDIANAPOLIS, IN 46204 PH# 317-860-5800 FAX# 317-822-8464

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit cord for all amounts charged to you. The amounts shown in the credit column opposite any credit cord entry in the reference column above will be charged to the credit card number set from above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum aboved by law, plus the reasonable cost of collection, including atterney fees.

06/13/2018 119.00/ 54.00 149.00 149.00 40.50 40.50 06/14/2018 119.00/ 54.00 0.00 0.00 40.50 40.50	Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allov	wed B L D Conf%	6
06/14/2018 119.00/ 54.00 0.00 0.00 40.50 40.50	06/13/2018	119.00/ 54.00	149.00	149.00	40.50	40.50		ļ
	06/14/2018	119.00/ 54.00	0.00	0.00	40,50	40.50		

		rmation	

EPAR05ORA 18 ZZZME9B	Accounting String AAT.20182019.B.05A.000ME8.ME050500.	GOVCC PERSONAL	189.08 81.00
EPAR05ORA 18 ZZZME9B	AAT,20182019.B.05A.000ME8.ME050500.	PERSONAL	81.00
Totals by Label	A COMPONENT OF A COOR FEBRUARY CONTRACTOR		270.08
EPAR05ORA 18 ZZZME9B Total	AAT.20182019.B.05A.000ME8.ME050500.		270.00
Totals by Payment Method			
		GOVCC Total	189.08
		PERSONAL Total	81.00

Document History 06/27/2018 Vch: VCH188981

Copyright 1989-2009 Concur Government Edition: Concur Inc. STEPP, CATHY Lynn. 02335478

STATUS	DATE	TIME	SIGNATURE NAME
CREATED	06/15/2018	5:57AMEST	MARSHALL, MARJORIE Ann
PREPARED	06/15/2018	6.03AMEST	MARSHALL, MARJORIE Ann
SIGNED	06/15/2018	6:33AMEST	STEPP, CATHY Lynn
REVIEWED	06/18/2018	7:45AMEST	MARSHALL, MARJORIE Ann
AUTHORIZED	06/18/2018	7:58AMEST	NEWTON, CHERYL L
ADJUSTED	06/20/2018	7:43AMEST	PENNINGTON, SHAUN
VOUCHER APPROVED	06/20/2018	7:44AMEST	PENNINGTON, SHAUN
PENDING	06/20/2018	7:44AMEST	SYSUTILITY
PAID	06/20/2018	10:30AMEST	One, EAI User

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatu	res			
Traveler/Preparer Nan	ne:			
Traveler/Preparer Sign	ature:		100	
Date:				
Approver Name:	*			
Approver Signature: Date:		· · .	-	

Document Header Information

Document Type:

TA Date:

Purpose:

Organization:

Vch

Travel Authorization Number:

TAA05Y9X

06/15/18 EPAR05ORA

2-INFORMATIONAL MEETING

Type Code:

TEMPORARY DUTY

Document Name:

VCH188981 South Bend & Indianapolis, IN

Trip Name: Currency: Current Status:

Document Detail:

USD

PAID

Citizens Energy

Traveler Profile

Name:

STEPP, CATHY Lynn

TID:

02335478

Organization: Card:

EPAR05ORA

CARDHOLDER EXEMPT

Duty Station:

Office Address:

77 West Jackson Blvd.
Chicago, IL 60404

EMAIL:

STEPP.CATHY@EPA.GOV

Office Phone:

312-886-6633

Document Information

Trip Number: 1

Purpose:

Citizens Energy

Itinerary Locations

From 06/13/18 To 06/14/18 Itinerary Location INDIANAPOLIS, IN Purpose

2-INFORMATIONAL MEETING

119.00 / 54.00

Total Expenses:			41		270.08
					270.08
Non-Reimbursable Expenses:		W. Alaki in the			.00
Advance Applied:					
Net to Traveler: Net to Government:	and the second of the second	and the second of the second of the second			81.00
Net to Government:	sold per commendation by	and the second		47, 48, 144	.00
Pay to Charge Card:	ari più amonimica della				189.08

Document Totals by Expense Category

Expense Category	Cest	Ádvance Amoun	
Hotel Tax	25,33	.00	,
Lodging-PerDiem	149.00	.00	and the first file of
M&IE-PerDiem	81.00	.00	
Transaction Fees	14.75	.00	Market Committee
Total Expenses:	270.08	.00	

Trip 1 Details

1	Trhemses	[레마마마마마마마마마마마마마마마마마마마마마마마마마마마마마마마마마마마마		1.0	그는 사람이 가는 맛있는 것 같습니다.	
	Trip#: 1		Total Non-Per Diem Expenses:	40.08	Total Per Diem Expenses:	230.00
	Date	Description	Category	Cost	Pay Method	Per Diem
į,	06/13/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	25.33	GOVCC	
	06/13/2018	Lodging	Lodging-PerDiem	149.00	GOVEC	*
1	06/13/2018	M&IE	M&IE-PerDiem	40.50	PERSONAL	# .
-	06/14/2018	M&IE	M&IE-PerDiem	40.50	PERSONAL	*
1	06/15/2018	TDY Youcher Fee	Transaction Fees	14.75	GOVEC	
- 3	2				and the state of t	the state of the s

Per Diem Allowances

Trip#: 1

Total Per Diem Allowances:

230.00